

DGET-19/06/2014-CD
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training (DGE&T)

Shram Shakti Bhawan, New Delhi
Dated: 16th September, 2014

To,

1. The Directors dealing with Vocational/Craftsmen Training of all States/ UT Administrations
2. All Sub-committee members dealing with Norms & Courses

Subject: Minutes of the meeting of Sub-Committee of National Council for Vocational Training (NCVT) on 'Norms and Courses'.

Sir,

Please find enclosed minutes of the meeting of Sub-committee of NCVT on 'Norms and Courses' which was held under the Chairmanship of DG/JS on 8th September, 2014 at 2:00 p.m in Main Committee room 'C' Wing, first floor, Shram Shakti Bhawan, Rafi Marg, New Delhi.

Yours faithfully



(D.Mallick)

Director of Training

Encls: As state above

Copy to:

3. All Directors at DGE&T (HQ)
4. PPS to Secretary (L&E), PS to DG/JS for information, please.

**Minutes of the meeting of Sub-Committee of NCVT on Training norms
and courses held on 8th September, 2014**

A meeting of the Sub-committee of NCVT on Training Norms and Courses was held on 8th September , 2014 in Committee Room, C-Wing, New Delhi under the Chairmanship of DG/JS. List of participants who attended the meeting is at annex -I.

2. Initiating the discussion DDG(T) informed the members that Ministry of Labour & Employment has allowed industries to take advantage of various schemes for conducting training programmes in higher employment potential courses according to needs of industries under Craftsmen Training Scheme and Skill Development Initiative based on Modular Employable Skills Courses. Accordingly, MoUs were signed between Directorate General of Employment and Training and Industry/Employer or any eligible organization, to take the advantage of this window. The courses are proposed in high potential areas and most important feature of scheme is that the Industry/Employer would have to ensure minimum 80% of employment for minimum of six months duration. Six such MoUs have been signed so far. He further informed that the duration of courses were flexible which fits into CTS/MES Scheme. The courses of one year and two year duration would be covered under CTS and that of shorter duration would be covered under MES. The courses so designed by industry/employer were placed before 'Sub-Committee of NCVT on Norms and Courses' for approval. Thereafter, he requested representative of **Raymond**, to give a brief presentation on courses proposed by them under the MoU.

3. Official from Raymond, made a brief presentation of the following courses proposed by them under MES.

- i. Shirt Making (Kurta, Safari)
- ii. Jacket Making and Jodhpuri Sherwani
- iii. Sewing Operator Tailoring
- iv. Pattern Making and Cutting (Jacket, Jodhpuri & Sherwani)

- v. Pattern Making and Cutting (Trouser & Pyjama)
- vi. Pattern Making and Cutting (Shirt, Safari & Kurta)
- vii. Trouser Making and Pyjama

DDG (T) advised the name of the courses should be such that they convey the range of skills included in the course content, accordingly, representative of Raymond was advised to change the name of courses, which was agreed by them. The course on "Jacket Making, Jodhpuri and Sherwani" was proposed to be of 2400 Hrs. which is beyond the approved structure of MES Courses at the same time could not be adjusted under CTS. Hence, the above course was recommended to be restructured into two courses under MES.

Director (Training) pointed out that Instructor Qualification has not been included in the syllabi. He suggested to include the same in each curricula.

Sub-Committee approved the courses subjected to incorporation of suggested changes in the curricula of above courses.

Following MES Courses which could not be taken up in previous sub-committee meeting under Textile and Apparel Sector were also approved by the sub-committee.

S.No.	Code	Name	Entry	Duration
1.	GAR-105	Tailor (Basic Sewing Operator)	Minimum 5 th Std	270 Hrs.
2.	GAR 501	Surface Ornamentation Techniques	Minimum 5 th Std	208 Hrs.
3.	GAR 502	Industrial Sewing Machine Operations	Minimum 5 th Std	360 Hrs.

4. Shri Vivek Mehrotra, Director-Academy for Supply Chain, Flipkart gave presentation on one course namely "E-Commerce Induction Training" of five week

(160 Hrs.) duration and batch size of 25 to 30 trainees. Sub-Committee approved the "E-Commerce Induction Training" courses and advised that the course should not be made public upto 18 months in terms of MoU during which Flipkart has offered to bear training cost.

5. The official from **Labour net Managed Service** has presented following three courses in Construction Sector for specific need of Metro Construction at Supervisory level.

(i) Supervisor (Safety, Health and Environment);(ii) Supervisor (Building Construction) and (iii) Supervisor (Metro Construction)

Sub-committee observed that in the above courses, for entry Qualification, instead of ITI Pass name of the specific ITI trade should be included.

6. The MES course namely Advanced Surveyor, 3D Visualisation in Architecture, Architectural and Civil 2D Drafting with Auto CAD, Architectural Drafting and 3D design with Autodesk Revit (CON 753) and Advance Architecture 3D Design with Autodesk Revit (CON 754) under construction sector were examined by the sub-committee. It was recommended that some more consultation with trade experts were needed. Accordingly, the above MES courses were to be placed again before the sub-committee.

7. The one MES course on Assistant Technician Dry Wall and False Ceiling, proposed by Saint-Gobain, was approved for inclusion under SDI scheme.

8. The three courses namely Instrument Mechanic Power Plant, Electrician Power Plant and Pharmaceutical Machinery Mechanic proposed by **Gujarat Industries Power Company Limited (GIPCL)** were discussed in the meeting. Sub-committee observed that 80% course content is same as Electrician trade under NCVT. The courses were approved, however, the format need to be modified as per CTS format.

9. In the presentation made by Shri Mukesh Gupta, it was informed that **Maruti Suzuki India Limited (MSIL)** has created Maruti Suzuki Training Academy to gain dual benefit by training its existing work force and also create an opportunity to contribute to the Skill development mission of the Government of India MSIL is already a registered VTP under DGET Haryana and successfully running courses in Automotive manufacturing.

MSIL had proposed 4 MES courses in Automotive Manufacturing and Automotive Service and Repair each 1000 hours for six months to be included in MES scheme. These courses were approved for inclusion under SDI scheme with some modification as suggested by Shri. Dinesh Nijhawan, Director (SDI).

The meeting ended with a vote of thanks to the Chair.

List of the participants who attended the meeting of Sub Committee of NCVT dealing with Norms and Courses on 8th September, 2014 in S.S. Bhawan, New Delhi

S. No	Name	Designation	Organization	E-mail ID	Contact No.
1.	Shri R.L. Singh	Dy. Director General of Training	DGE&T, HQ		
2.	Shri D. Mallick	Director of Training	DGE&T, HQ		
3.	Shri Dinish Nijhawan	Director (SDI)	DGE&T, HQ		
4.	Shri R.P. Dhingra	Director (Project)	DGE&T, HQ		
5.	Shri Sanjay Kumar	JDT	DGE&T, HQ	sanjay.dget@gmail.com	
6.	Smt . Anita Srivastava	Dy. Director of Training	DGE&T, HQ		
7.	Shri Amrit Pal Singh	Dy. Director of Training	DGE&T, HQ		
8.	Shri Vivek Mehrotra	Director	Flipkart	Vivek.m@flipkart.com	9739197566
9.	Ms.Nidhi Rawat	Sr. Dy. Registrar	ATDC	Nidhi_rawat@atdciindia.co.in	9810822137
10.	Shri Arun Kumar Jha	Add. General Manager (HRD)	BHEL, Hyderabad	akjha@bhelhyd.co.in	9490167335
11.	Shri P.Kavitha Shaugar	V.I. (A.D.), NVTI(W)	NVTI(W) Noida	architectkavitha@yahoo.co.in	9582970435
12.	Shri M.C. Sharma	JDT, DGET	DGET	Mc57shm@yahoo.com	9990658787
13.	Shri Girish Dash	GM - Technical	Saint-Gobain Gyproc India Ltd.	Girish.dash@saint-gobain.com	9890600314
14.	Shri Rajeev Khurana	GM – ITI Project	Maruti Suzuki India Ltd, Gurgaon	Rajeev.khurana@maruti.co.in	9810210807
15.	Shri Vijay Kumar	Asst. Director	Employment & Training Govt. of Bihar	Kumarvijay658@gmail.com	9431881160
16.	Shri Rajender Prasad	Director	Training & Employment Govt. of U.P	Info.dte@gmail.com	7408414321

17.	Shri Raj Kumar	Dy. Director	Industrial Training Department, Haryana	rajkumaradt@rediffmail.com	8968068091
18.	Shri A. Mahendiran	Director	NIMI	amnahti@yahoo.co.in	9840420161
19.	Ms. Abha Rastogi	Training Office	RVTI, Panipath	abharastogi@hotmail.com	9891187380
20.	Shri R.N. Bandyopadhyaya	Director	CSTARI	rathin.banerjee@yahoo.com	8017369345
21.	Shri L.K. Mukherjee	DDT	CSTARI	lk.mukherjee@rediffmail.com	9433026188
22.	Shri Ashutosh Joshi	Consultant	Smart Skills	Joshi.ashutosh@gmail.com	9811618775
23.	Shri Mukesh Kumar Gupta	Chief General Manager	Maruti Suzuki India Ltd.	mkgupta@maruti.co.in	9811158136
24.	Shri Chetan Dixit	Sr. Manager	Labour net Managed Service	chetandixit@labournet.in	9811525485
25.	Shri Kirti Vardhana	Head Consulting Products	Labour net Managed Service	Kirti.vardhana@labournet.in	9886672045
26.	Shri Surender Khendelval	DDT	Directorate of Tech. edu. Rajasthan , Jodhpur	Khendelval1510@gmail.com	9414329894
27.	Shri Ashish Kumar Tiwari	Dy. Manager Operation	STIR (Skilled Tailoring Institute by Raymond)	Ashish.tiwari@raymond.in	09838937555