

DGET -12/1/2017-TC  
Government of India  
Ministry of Skill Development and Entrepreneurship  
Directorate General of Training

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, Dated the 4<sup>th</sup> January, 2017

To  
6/1/17 - *JS* } All the members of Sub Committee of NCVT dealing with affiliation  
(As per list enclosed)

Subject: Minutes of the meeting of the Sub Committee of NCVT dealing with affiliations held on 15<sup>th</sup> December, 2016 at the Main Conference Hall, II Floor, Shivaji Stadium Annexe, New Delhi.

Sir,

The minutes of the meeting of the Sub Committee of NCVT dealing with affiliations, held on 15<sup>th</sup> December, 2016 at Main Conference Hall, II Floor, Shivaji Stadium Annexe, New Delhi, are enclosed herewith for your kind reference and record please.

This issues with the approval of DG/JS, MSDE.

Encl. As stated above.

Yours faithfully,

*Raj Kumar Pathak*  
(Raj Kumar Pathak) 4/1/17

Member Secretary (NCVT)/Dir. (Trg.)

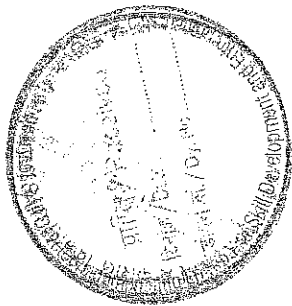
Copy for information and necessary action please:-

1. PPS-Chairman Sub-Committee of NCVT
2. Dir. (TT Cell)
3. IT officer, DGT for uploading website.
4. CEO, NABET, ITPI Building, ITO, New Delhi

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C.R section  
4/1/17  
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List of Members of Sub-Committee of National Council for Vocational Training dealing with "Affiliation"

1.	Smt. PushpaSubrahmanyam, Joint Secretary, Ministry of Textiles, Room No. 229, Udyog Bhawan, New Delhi	7.	The Director Directorate of Employment & Training, New Sectt., Vikas Bhavan, Patna-800015, Bihar
2.	Shri R.K. Rai, Director Office of Development Commissioner (Micro, Small and Medium Enterprises) Ministry of Micro, Small and Medium Enterprises, Room No. 723-A, 'A' Wing, 7th Floor, Nirman Bhawan, New Delhi-110108	8.	The Director, Directorate of Vocational Education & Training 3, Mahapalika Marg, Dhobi Talao Mumbai-400001, Maharashtra
3. ✓	The Joint Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001	9.	The Director Directorate of Technical Education 6, Residency Road, Jodhpur-342001, Rajasthan
4.	Shri Arun Kumar Jha, Addl. General Manager (HRDC), Human Resource Development Centre, Bharat Heavy Electricals Limited, Ramachandrapuram Hyderabad 502032, Andhra Pradesh	10.	The Commissioner of Employment & Training Directorate of Employment & Training, B.R.K. Rao Bhawan, 3rd Floor, D- Block, Tankbund, Hyderabad-500063, Andhra Pradesh
5.	Shri Sohan Lal Gupta, All India Secretary, Bharatiya Mazdoor Sangh, Mini Bank, Pehwa, Distt. Kurukshetra-136128 (Haryana)	11.	The Director Deptt. of Industries and Commerce, Pt. Nehru Complex, Agartala- 799006, Tripura
6.	The Director Directorate of Employment & Training, Guru Gobind Singh Marg, Lucknow - 226004, Uttar Pradesh	12.	The State Apprenticeship Adviser, Chandigarh Administration, Regional Employment Exchanges, Sector 17, Chandigarh-160 012



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## MINUTES OF THE MEETING

~~Minutes of the Meeting of Sub-Committee of National Council for Vocational Training (NCVT) Dealing with Affiliations, held under the Chairmanship of Shri Asheesh Sharma, DG/JS, Ministry of Skill Development & Entrepreneurship on 15<sup>th</sup> December, 2016 at 2.30 P.M. in the Main Conference Room, 2<sup>nd</sup> Floor, Ministry of Skill Development and Entrepreneurship, Shivaji Stadium Annexe, New Delhi.~~

✓ The list of members who attended the meeting is Annexed at 'A'. ✓

The meeting was chaired by DG/JS. Joint Director (MCK) welcomed all the members of NCVT Sub Committee & proceeded with the agenda of the meeting.

Confirmation of the minutes of the last meeting (7<sup>th</sup> Oct.2016) of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation.

- a. The approved minutes of the NCVT Sub Committee meeting held on 7.10.2016, were circulated to all the members vide letter dated 13<sup>th</sup> October, 2016. Since there were no comments/suggestions from the members, the minutes were accepted as confirmed (Appendix-I). ✓
- b. The Action Taken Report (ATR) on the recommendations of the meeting dated 7.10.2016 was reviewed (Appendix-II). ✓ Following were the observations on the issues of agenda Item 1 (b) :
- DG/JS reviewed the status of pending clarifications, out of the total 1924 cases of affiliations, carried out in the meetings held for August 2016 session, JDT(MCK) informed the sub-committee, that 9 clarifications were still pending for want of reply from QCI. DDT(PB) informed that out of these 9 pending clarifications, 3 clarifications were from 3<sup>rd</sup> May meeting & 6 clarifications were from 7<sup>th</sup> October meeting.
  - DG/JS enquired if these 1924 affiliation cases were uploaded on NCVT MIS portal and if all these ITIs were issued MIS Code. DDT(S.A) informed the chair that all these ITIs were assigned MIS code and were uploaded on QCI Portal. DG/JS also raised the issue of uploading the trainees' data of affiliated ITIs. DDT(SA) stated on record that all the e-mail requests received upto 09.10.2016 had been addressed.
  - It was brought to the knowledge of the Sub-Committee that QCI was forwarding cases, not conforming to NCVT norms. DG/JS took a serious view of the matter that even after clearly defined norms with respect to two trade/2 units per shift (NCVT Sub-Committee meeting dated 17.12.2015), QCI was forwarding accredited cases transgressing from NCVT norms. Making a reference to 1924 cases of August 2016 session, DG/JS asked QCI to scrutinize and provide the number of such cases to apprise the sub-committee. QCI agreed to provide list of all these cases according to

old norms (APP series), new norms (A16 series i.e. January 2016 onwards), and also applications accredited non-conforming to NCVT norms. JDT (MCK) affirmed that the list presented today, was scrutinized according to the prevailing norms during that period.

In the same context, DG/JS asked QCI to provide the list of assessors engaged, alongwith their qualifications.

**Item No. 2: Consideration of recommendations in respect of affiliation cases received by QCI.**

Total 642 nos. affiliation cases received after accreditation from QCI, were placed before the Sub-Committee of NCVT dealing with affiliation. Out of these, 546 were New ITIs. As per the directions of Hon'ble High Court, total 263 institutes were affiliated without insisting for BCC & remaining 283 institutes affiliated with BCC as per norms.

JDT (MCK) presented the summary sheet of cases with Data of ITIs (Govt., Private, New & Existing). The Sub-Committee randomly picked & scrutinized cases from UP State (being the highest number) and also of other state(s). CDs/Videos of these cases were played before the Sub -Committee.

On going through some random sample cases, it was felt that certain basic safety features such as proper earthing of Electrical training equipment, three phased secured wiring etc. were not being adhered to. On enquiring from QCI representatives, it was gathered that their assessors are only looking at the accreditation norms & these aspects are not being taken into consideration.

Since it is an important issue concerning the life & safety of trainees, it was felt that all such issues need to be addressed at the earliest. All the committee members were of the opinion that special teams may be constituted by the respective State Govts. to look into these issues.

As the next session is expected to start in August 2017 these teams of State Government officials could be directed to finish their verification latest by 30<sup>th</sup> June 2017, so that the admission process is not affected.

Some of the State Governments already have their own policy regarding opening of new ITIs within their states. Vocational training being a concurrent subject, the objective/issues raised by the states need to be addressed. For example Andhra Pradesh & Telangana states have a prescribed procedure for starting a new ITI which involves submitting applications to State Directorate & obtaining permission from the State Government (i.e. issuing G.O.) to start a new Private ITI. Committee felt that a final view has to be taken on this aspect.

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*The Sub-Committee finally recommended for grant of affiliation to these ITIs & at the same time State Governments would ensure that all safety precautions are put-in-place before trainees are admitted for the next session.*

**Item No. 3: Miscellaneous Court Cases Status and Decisions.**

JDT(MCK) presented before the Sub-Committee the list of those 263 cases which were considered for grant of affiliation, by exempting the BCC condition, in compliance to various Court Orders. (Annexure 2)

**Item No. 4: Upgradation of SCVT ITIs into NCVT.**

A meeting chaired by Secretary MSDE, was held on 30.11.2016 regarding reforms in civil norms, procedural norms for establishing an ITI. The meeting was attended by State representatives. The above issue was raised by state representatives during the discussion on reforms.

In this regard, States were requested to give inputs on state specific condition and relaxation proposal for SCVT ITIs. Haryana & Chhattisgarh State forwarded their comments. (F/Y).

Commissioner Chhattisgarh state informed that many ITIs in their state are LWE affected areas. If certain shortfalls in SCVT ITIs with respect to NCVT norms can be addressed, and some rebate/relaxation is given to these ITIs; most of these SCVT ITIs could be upgraded to NCVT. A two years relaxation in procuring 100% tool equipment & machinery with a request that procurement Upto 70% tool equipment & machinery should be permitted for Upgradation of SCVT ITIs. Their request was for relaxation in capping of trade/units and two year grace period to fulfil all NCVT norms.

State representative of Haryana informed that SCVT ITIs are built in blocks not having any Govt. ITIs. These are new Govt. buildings. They informed that procuring and commissioning of tool equipment, machinery may take some time. As concerning instructors, contractual staff was being utilized at present. State was also revising RR for instructor qualifications.

It was brought before the Sub Committee, that although the tools equipment and machinery were purchased by these SCVT ITIs as per NCVT norms for running SCVT trades, but by the time these SCVT ITIs fulfil NCVT norms and apply for NCVT affiliation, some of the existing tool equipment & machinery as well as that procured new(within two years), would become old (purchased before two years). Some tool equipment & machinery procured under CoE scheme were also being utilized for running SCVT trades.

The sub-committee was informed about the existing assessment criteria as below:

4(a) *No old machinery, tool and equipment are acceptable for any new trade/unit for granting affiliation.*

4(b) *Only new machinery/vehicle in running condition is acceptable for granting accreditation.*

Upon deliberation, the Sub Committee opined that since all these existing tool equipment and machinery were functional, in good working condition & were recent purchase, as per syllabus & specifications laid down under NCVT norms: a relaxation in the above condition i.e. 4(a) & 4(b) "upto two years old purchase" could be given for Upgradation of SCVT ITIs into NCVT.

*All the Members of Sub-Committee agreed for a relaxation of upto maximum two years, for the tool, Equipment & machinery purchase bills for Upgradation of SCVT ITIs into NCVT.*

#### **Item No. 5: Review of decision on capping of Trades/Units**

The decision to "review and devise a criteria for capping of units/trades with respect to population of the new and existing ITIs/Trades/Units", was taken in the minutes of the meeting of Sub Committee of NCVT dealing with Affiliations, held on 3.05.2016 (Agenda Item no. 4).

A committee was constituted by DT, comprising of UP, Rajasthan, Andhra Pradesh and Bihar State representatives, to devise criteria on above matter. A meeting was held at DGT Headquarters on 8th August, 2016 at 2.30 PM, with the discussion on the following issues surrounding the Trade/Units and introduction of minimum Trade/Unit as well as putting a cap on maximum Trade/Unit:-

- (i) **Criteria for minimum number of Trade/Unit while opening a new ITI.**
- (ii) **To devise strategy for capping number of ITIs in district.**
- (iii) **Formula for granting affiliation to existing/Old ITIs in additional Trade/Unit.**
- (iv) **Opening of new Trades (other than Fitter, Electrician etc.).**
- (v) **Role of States in deciding selection of Trades/Unit opening of ITIs.**
- (vi) **Other issues pertaining to ITIs.**

DG/JS enquired if the above criteria & decisions taken, were approved by Sub-Committee. DDT(PB) informed the Sub Committee that these minutes and decisions were not placed before the sub committee for approval although it was circulated vide letter no. 12/1/2016-TC dated 16th Aug. 2016.

*DG/JS concluded that the norms that were duly approved by the NCVT Sub-Committee in the meeting dated 17.12.2015 regarding the subject matter should be followed. All the members agreed.*

**Item No. 6: Minutes of the meeting regarding (a) "Reforms in civil norms and procedural norms for establishing an ITI.**

A meeting was held on 30.11.2016 chaired by Secretary, MSDE regarding the above issue. The norms for Reforms in civil norms and procedural norms for establishing an ITI were presented in the above meeting. The minutes of the said meeting along with Reforms in civil norms and procedural norms for establishing an ITI were placed before the Sub-Committee.

*The Sub-Committee decided that since these norms were concerning the subject matter of the NCVT Sub-committee dealing with Norms & Courses, they may be placed in that meeting for approval. Members agreed.*

**Item No. 7: Any other items with the permission of the Chair.**

**I. BRCM Pvt. ITI, Jaipur, Rajasthan- Inspection Report-De-affiliation matter.-**

BRCM Private ITI, Mahapura Ajmer Road, Jaipur Dist. - 302016, Rajasthan, was de-affiliated on the recommendation of State Directorate Rajasthan vide letter no. DGT40(6)/deaffiliation/2016-TC(Rajasthan) dated 13.08.2016. The said institute represented to Hon'ble MSDE to revoke the de-affiliation.

Accordingly, it was decided to constitute a Joint committee to inspect the institute and submit the report to this Directorate. Joint committee carried out inspection & informed that the institute was following the NCVT norms. The Joint Committee recommended to revoke the de-affiliation.

*Accordingly the proposal was put up for the consideration of the committee. The committee approved the proposal to revoke the de-affiliation.*

**II. Affiliation of Institute for Training of Trainers (ITOT), Davanagere, Karnataka-**

The Standing Committee Inspection Report for the inspection of ITOT, Govt. ITI Campus, Hadadi Road, Davanagere-577005, Karnataka was submitted to DGT.

The Standing Committee recommended following trades/Units for grant of affiliation to NCVT.

Sl No.	Trade for which affiliation sought	Semester	Units for which affiliation sought / recommended by			Remarks
			Inst.	Std. Comm	Approval by Sub-Committee of NCVT	
1.	Fitter	1. Semester - I	2(1+1)	2(1+1)	2(1+1)	SCIR 28.03.2016
		2. Semester - II	2(1+1)	2(1+1)	2(1+1)	
2	Electrician	1. Semester - I	2(1+1)	2(1+1)	2(1+1)	w.e.f Feb 2017
		2. Semester - II	2(1+1)	2(1+1)	2(1+1)	
3	Electronics Mechanic	1. Semester - I	2(1+1)	2(1+1)	2(1+1)	
		2. Semester - II	2(1+1)	2(1+1)	2(1+1)	

The sub-committee approved ITOT Davanagere Karnataka for grant of affiliation in the Trades/Units as mentioned above.

### III. Deemed Affiliation of trades converted from CoE to CTS,

Representatives of UT Chandigarh brought before the Sub Committee, the matter of conversion of CoE affiliated trades back into CTS. They made a reference of DGET letter no. DGT-19/15/2014-CD, dated 17.06.2014 on the matter vide which trades based on revived units would be treated as affiliated (F/7.iii).

The Sub Committee had a view that as the matter was conversion of same trades into CTS as existed earlier before conversion from CTS to COE, the only matter was to change status on NCVT MIS Portal.

The committee agreed for the status of Govt. ITI Sector -28, Chandigarh as deemed affiliation to one unit each of the trade – Mechanic Diesel & Mechanic Motor Vehicle.



**IV. Minutes of the meeting dated 30.11.2016 regarding "Reforms in OMR based Semester System all India Trade Test (AITT)-"**

*The chairman suggested to take up the issue separately; hence the agenda item was dropped.*

**V. SBC WP No. 8462/2015 titled as "Rise Educational & Welfare Society & Anr. Vs. UOI and another.**

The proposal of petitioner institution forwarded by QCI vide application no. App00506 for grant of affiliation was considered by the sub-committee of NCVT dealing with affiliation in its meeting held on 26.09.2013 whereby affiliation for 6 (2+2+2) units in Electrician trade was granted against the 12(4+4+4) units as applied by the institute w.e.f. session Aug, 2013 with a remark that **"Generator set 5KVA 440V 3 phase and other General machinery items are available only for 6(2+2+2) units. Hence 6(2+2+2) are rejected"**.

Being arrived upon the decision of NCVT, the institute society filed a writ petition no. 8462/2015 before the Hon'ble High Court of Rajasthan, Jaipur inter alia praying to quash and set aside the order dated 26.09.2013 and direct the respondent to give affiliation to the petitioner institute for additional 6 units (2+2+2) {totalling to 12(4+4+4)} in the trade of Electrician forthwith as petitioners are having completed all the required formalities as per norms of Quality Council of India.

During the last hearing of the case i.e. on 22.11.2016, the Hon'ble High Court Rajasthan, Jaipur inter alia gave directions to QCI to re-inspect the premise/institute of the petitioners to verify whether there are two generator sets and not one, as mentioned in the rejection order for grant of affiliation or additional six units, within a period of 10 days.

In pursuance of the above said order of the Hon'ble High Court dt. 22.11.2016, NABET (QCI) had organised re-visit to the petitioner institute on 05.12.2016 and forwarded assessment finding / report, for necessary action whereby they have verified that during visit **two no. of DG sets found to be available in ITI premises in working condition.**

*The report dated 05.12.2016 from QCI has been considered in the meeting and as the shortage as cited in this Directorate order dated 26.09.2013 was found available the committee agreed to grant affiliation for additional 6 units (2+2+2) {totalling to 12(4+4+4)} to the petitioner institute i.e. Rise Private ITI, Indra Colony Kota Road Sawar, The-kekri, Dist-Ajmer-305407, Rajasthan {File No. DGET-6/20/147/2013-TC (App00506)} w.e.f. Session 2017-18.*

**VI. Grant of affiliation in the trade Electrician for remaining/additional unit(s) to ITIs of Rajasthan State.**

In pursuance to the order of the Hon'ble High Court Delhi passed in Writ Petition No. W.P.(C) 3688/2016 & Writ Petitions No. 40/2016, the issue concerning the affiliation of additional units of Electrician Trade in total 41 ITIs of Rajasthan has been examined and found that the aforesaid 41 ITIs are similarly situated to the institutes of Rajasthan State who have been granted affiliation vide DGT order dated 25/27<sup>th</sup> Sept, 2016 {placed at annexure-7 VI (C)} i.e. all of them applied before 20.01.2015.

The issue concerning the affiliation for these ITIs was deliberated in the meeting and the committee approved-

- (i) To grant affiliation for remaining/ additional units of Electrician Trade to 8 litigant ITIs {placed at Annexure-7 VI(A)} out of 41 ITIs only as applicable, subject to the verification of these ITIs, to ensure that all safety precautions are put in place before the trainees are admitted for the academic session 2017-18.
- (ii) For non-litigant 33 ITIs {placed at Annexure-7 VI(B)} out of 41 ITIs, the Sub-committee was of view that these Institutes have not approached for grant of left over/additional units of Electrician Trade. They may have dismantled their infrastructure facility during the course of period. Accordingly, Sub Committee approved that premises/ infrastructure of interested ITIs may be inspected afresh, and if found as per the NCVT norms, the affiliation for the left over units of electrician trades may be released w.e.f. subsequent academic session.

The meeting ended with a vote of thanks to the Chair.

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May 31/17