



MSDE(DGT)-19/01/2019-CD
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training (DGT)

B2, Kaushal Bhawan, Metro pillar no. 95,
Karol Bagh, New Delhi
Dated: 07th August , 2019

To

The Directors dealing with Vocational/Craftsmen Training of all States/ UT Administrations
All members of Recommendation Committee dealing with Norms & Courses

Subject: Minutes of meeting of Recommendation Committee on 'Norms and Courses' held on 26th June, 2019

Sir/Madam,

Please find enclosed minutes of **Recommendation Committee on 'Norms and Courses' held on 26th June, 2019** under the Chairmanship of DG(T)/AS, DGT MSDE in **Conference Room, Employment Exchange Building, Pusa Complex, New Delhi.**

This issues with the approval of DG(T)/AS,DGT MSDE.

Yours faithfully


(G.Giri)

Joint Director-CD &Strive

Encls: As above

Copy to:

1. Sr. PPS to DG/AS, DGT - for information please.
2. PS to DDG(C, P &Admn),DGT
3. All Directors at DGT (HQ),New Delhi
4. Director, CSTARI, Salt Lake City,Kolkata-700064
5. All Directors /HoD of NSTI/NSTI(W)


Joint Director-CD &Strive

**Minutes of Meetings of Recommendation Committee on 'Norms and Courses'
on 26.6.2019 at 2:30 Pusa, New Delhi.**

Meeting of Recommendation Committee on 'Norms and Courses' was held on 26.06.2019 under the chairmanship of DG/AS, DGT, at Conference room, DGT(HQ), Pusa, New Delhi. After a brief introduction of members, Shri G.Giri, JDT, put up agenda of meeting before the committee. DG/AS, DGT briefed to member that a committee has been constituted namely **"Ease of Doing Business"** for simplifying processes- and providing required support in hassle-free operations of the existing ITIs and agenda points of this meeting i.e. 1 to 9 already have been discussed in recently held two meetings and inclusion of out come of the said meeting is going on therefore, **final agenda points 1 to 9 would be discussed in the next meeting.**

At the outset DG enquired about:

- (1) The progress of development of NSQF complied CITS curriculum and the guideline prepared by CITS review committee. It is told that the CITS curriculum is to be finalized as per the recommendation of the CITS review committee which is with Director CFI. Then DG instructed to complete the NSQF complied 36 group of CITS trade with respect to 136 CTS trade within one month. Director CFI will coordinate with Shri C.S.Murthy, JDT, CSTARI, if required may be deputed at DGT (HQ), for 1 month to complete the work on priority.
- (2) He also enquired about the report on revision of power norms committee headed by Sh. Mahir Parial and instructed to inform Parial to complete the assigned task immediately.

Agenda no. 10: Proposal for opening of Govt IToT to be run by State directorate in Govt ITIs.

The proposal received from state directorate of Gujarat on the subject matter with request for recognition of ToT centres of Gujarat for CITS training and exams was discussed for CITS training of those Govt instructors who are not covered under RPL due to less than 3 years of experience. The matter has been discussed in depth. A number of examples has been illustrated by DG/AS, DGT before the members for the fruitful out come on the above matter. After a deliberated discussion committee recommended the following:

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- a. This scheme of CITS may be opened for the instructors already appointed in Govt. ITIs through selection process of the state directorate and are not eligible to appear in AITT of RPL under CITS due to less than 3 year experience as instructor.
- b. The regular instructor in Govt. ITI with Degree in relevant stream or Diploma in relevant stream are eligible for registration in this scheme.
- c. The scheme may be implemented in NCVT affiliated Govt. ITI which shall be treated on similar lines as Govt. ITOT after completion of Affiliation process by applying to DGT for affiliation and joint inspection.
- d. The affiliation application should be applied to DGT against desired number of units of the affiliated trade in third shift running in the Govt. ITI. if there is no affiliation in third shift, then the Govt. ITI should surrender the same number of affiliated units of the concerned trade in first or second shift.
- e. All the candidates of this scheme should be registered in NCVT CFI Portal.
- f. The candidates should complete at least 03 month of practical training in the Govt. ITOT for Trade practical and Training Methodology.
- g. The final All India Trade Test (AITT) should be conducted by the DGT bi-annually and same National Craft Instructor Certificate (NCIC) should be awarded to pass out candidates.
- h. The AITT should comprise of all the examinations conducted for regular CITS trainees in annual exams.
- i. Fee structure will be conveyed separately for this course.

Agenda no. 11: Proposal for relaxation in CITS admission.

The above matter was discussed in depth and following decision is taken.

- No more 25% reservation for direct admission will be permitted due to introduction of RPL scheme for all the instructors having experience 3 year and above.
- The spot admission shall be available for all candidates irrespective of whether they appeared in the All India Common Entrance Test-2019 or not.
- The admission shall be granted on a first come first serve basis subject to merit list in CITS admission examination in case of dispute.
- The details of the trainees to be uploaded on NIMI Portal by the end of the day, on daily basis and the counseling fee shall be collected by the concerned NSTI / IToTs , where admission is sought will deposit into the NIMI account on the same day.
- The open counseling shall be conducted from 17th to 19th July, 2019 (Revised dates).

- For supervising the spot counseling process at private ITOTs at least one officer from DGT institutes shall be deputed at each of the private ITOTs.

Point no. 2 of this agenda is already discussed in agenda no. 10. Committee did not agree to conduct CITS training in any of the proposed mode.

Agenda no. 12: Withdrawal of merger of trade 'Mechanic Auto Electrician and Electronics' with 'Mechanic Motor Vehicle'.

Recommendation committee approved in its meeting on 14.02.2019 the merger of trade 'Mechanic Auto Electrician and Electronics' with 'Mechanic Motor Vehicle' under CTS. Accordingly, CSTARI has incorporated the contents of MAEE into MMV. Based on this and subsequent approval, an office order has been issued to continue the affiliation of MAEE in MMV on 24.06.2019. During discussion of Ease of Doing Business meeting held on 25.06.2019, it was again requested to continue the MAEE trade keeping view of the employment. On studying the admission data 2018, 63 ITI are running the trade across the country having 1680 seating capacity out of which 1564 i.e 93% seat filled. Hence, committee may deliberate and direction please.

The above matter is again discussed and finally decision was taken to continue Mechanic Auto Electrician and Electronics trade hence any order issued so far may be withdrawn and fresh order for continuation for the trade MAEE may be issued.

Agenda no. 13: Finalization of Instructional material and curriculum development process for CTS/ATS/CITS.

It will be resubmitted once minutes of meeting dated 29.05.2019 is received from director (project).

Agenda no. 14 : Simplified guideline for running CTS courses in AICTE approved polytechnics for utilization of spare capacity infrastructure.

Shri G.Giri JDT and Shri J.P.Meena have shared their experience to members while inspection of a number of polytechnics for introduce CTS courses for utilization of spare capacity infrastructure. DG/AS, DGT instructed that officers should inspect AICTE approved polytechnic to keep in view the tools, equipments and machinery used in ITIs. but the equipment available in polytechnic are different and polytechnic administration stating those equipment though not matching with ITI equipment but it can be very well utilized imparting relevant skills of ITIs. Finally it was decided to prepare guideline by Director, CD and

Director TC for running CTS trade in polytechnics for effective utilization of spare capacity.

Apart from this following additional points are discussed

- Part time ITI Course proposed by Delhi UT .In this regard, Director, CD has been advised to study the feasibility in discussion with Kerala and Delhi Govt and submit proposal.
- Introduction of e vehicle content in curricula of 2/3 wheeler. Director, CSTARI is advised to take necessary action to revise the curricula by including contents for repair and maintenance of e vehicle.

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List of participant who attended the meeting of Recommendation Committee on Norms & Courses held on 26.06.2019 at Conference Room, Employment Exchange Building, Pusa Complex, New Delhi.

S.No.	Name of participant (Shri/Ms)	Designation	Organization
1.	Rajesh Aggarwal, IAS	DG/AS	DGT (HQ), New Delhi
2.	Deepankar Mallik	DDG, (C,P & Admn)	DGT (HQ), New Delhi
3.	Sathya Shankar BP	Director (Admn)	DGT (HQ), New Delhi
4.	Sunil Kumar Gupta	Director	DGT (HQ), New Delhi
5.	BVS Sessa Chari	Director, CSTARI	CSTARI, Kolkata
6.	Anil Kumar	Director (CD)	DGT (HQ), New Delhi
7.	J.P. Meena	Regional Director	RDSDE, Gujarat
8.	Ishwar Sigh	Director (AT)	DGT (HQ), New Delhi
9.	R.P. Dhingra	Director TT	DGT HQ/NIMI
10.	Niraj Kumar	Additional Director	D.T.E. UP Liuchow
11.	N.R. Arvindan	Director-CFI	DGT (HQ), New Delhi
12.	Ajay Vashisht	Deputy Director (Trg)	DTTE, Delhi
13.	P.C. Bhandari	Tech Advisor	J.K. Cement Ltd
14.	G.Giri	Joint Director	DGT (HQ), New Delhi
15.	Ajay S Bhagal	Deputy director	RDSDE-TN
16.	J.D. Masilamani	Joint Director	DGT (HQ), New Delhi
17.	Y.K. Bangia	Joint Director Training	Apprenticeship cell for RDSDE, Haryana
18.	Kritanand Singh	Deputy Director	DGT (HQ), New Delhi
19.	Sushil Agarwal	Deputy Director (Trg)	DGT, HQ
20.	A.K. Panday	Assistant Director DTEUP	D.T.E. UP Liuchow
21.	M.F Ansari	Sec ttc, Chattishgarh	DET (CG)
22.	M.C. Nagaratna	Assistant Director	DET-Karnataka
23.	Prasenjit Bose	Assistant Director Training	West Bengal
24.	Sandeep Kalia	Training Officer	Apprenticeship cell for RDSDE, Haryana
25.	Dinesh Kaushik	Training Officer	DGT (HQ), New Delhi
26.	Shiv Kumar	JTA	DGT (HQ), New Delhi
