



सत्यमेव जयते

MSDE(DGT)-19/02/2018-CD

Government of India

**Ministry of Skill Development & Entrepreneurship
Directorate General of Training (DGT)**

Employment Exchange Building, PUSA Complex, IARI,
New Delhi-110012

Dated: 02nd November, 2018

To

The Directors dealing with Vocational/Craftsmen Training of all States/ UT
Administrations
All Sub-committee members dealing with Norms & Courses

**Subject: Minutes of 11th meeting of Sub-Committee of National Council for
Vocational Training (NCVT) on 'Norms and Courses' held on 18th October, 2018**

Sir/Madam,

Please find enclosed minutes of 11th meeting of Sub-committee of NCVT
on 'Norms and Courses' held on 18th October, 2018 under the Chairmanship of
Shri Rajesh Aggarwal, DG(T)/AS, MSDE in **Conference Room, 3rd Floor, B2,
Kaushal Bhawan, Pusa Road, Metro Pillar no. 95, Karol Bagh, New Delhi.**

This issues with the approval of DG(T)/AS, MSDE.

Yours faithfully

(Manjit Singh)

Joint Director-CD

Encls: As above

Copy to:

1. PPS to Secretary, MSDE - for information please.
2. PPS to DG/AS, DGT - for information please.
3. PS to DDG(T&E),DGT
4. All Directors at DGT (HQ),New Delhi
5. Director, CSTARI, Salt Lake City,Kolkata-700064
6. All Directors /HoD of NSTI/NSTI(W)

Minutes of meeting of Sub-committee of NCVT on Norms & Courses' held on 18th October, 2018 at Kaushal Bhawan, Karol Bagh, New Delhi.

The 11th meeting of Sub Committee on Norms & Courses was held under the Chairmanship of Shri Rajesh Aggarwal, DG(T)/AS on 18th October, 2018 at Conference room, 3rd Floor, Kaushal Bhawan, Karol Bagh, New Delhi. List of the participants who attended the meeting is placed at Annex-I

The Chairman, Sh. Rajesh Aggarwal extended heartiest welcome to all the members. The DDG, Shri Deepankar Mallick started the meeting with action taken report.

Agenda Item : Action Taken Report (ATR) on the recommendations made during meeting of Sub-Committee on "Norms and Courses" held on 28th August, 2018 at New Delhi.

Action Taken Report (ATR) on the recommendations made during meeting of Sub-Committee on "Training norms and courses" held on 28th August, 2018 reviewed by all the Hon'ble members. The Chairman asked to withdraw revised policy guidelines which were earlier issued, inadvertently to all the State Directors vide DGT letter dated 4.10.2018 in context of agenda points no. 6 of the 10th Meeting. There was also concern over the granting of Autonomy to ITIs- level wise and to take advantage of the best practices adopted by St. Stephen College under Delhi University. The Chairman advised to the Director (Examination) Sh. Sunil Gupta to submit the report regarding reforms in examination.

Agenda 1: 'Approval for Newly designed 5 CTS trades'

Sl no.	Trade name	Duration	NSQF Level	Entry Qualification	Remarks
1	Geo Informatics Assistant	1 yr.	Level 5	12th Passed with Mathematics in matriculation	---

2	Aeronautical Structure and Equipment Fitter	2 yrs.	Level 5	10th Passed with Maths & Science in matriculation	---
3	Additive Manufacturing Technician (3D Printing)	1 yr.	Level 4	10th Passed with Maths and Science	---
4	Remotely Piloted Aircraft (RPA)/Drone Pilot	6 months	Level 4	10th Passed under 10+2 system with Min. 18yrs of age	# DGCA approval of training institute is mandatory, # 1 week content of DGCA incorporated
5	Electrician Power Distribution	2 yrs.	Level 5	10th Passed with Maths and Science	---

The aforesaid point of consideration of all five trades was discussed by the members. The Director, CSTARI briefed the members about the procedure of approval of NSQF' alignment with NSDA. He further informed that necessary preparation has been carried out to submit said proposal to NSDA for ensuing NSQC' meeting. The Committee accorded its approval 'in principle' for implementation of aforesaid 5 trades.

Agenda 2: 'Approval of RPA/Drone Pilot (1 week) Refresher Course under RPL scheme

After deliberations, the committee agreed to start RPA/Drone Pilot (1 week) Refresher Course under RPL scheme. These courses should be conducted initially at NSTI Hyderabad and other NSTIs, in phased manner in consultation with DGCA & flying club. The Chairman also advised to institutes, planning to conduct this course to coordinate with various flying clubs and explore the possibilities for tie ups with other potential establishments / organizations for better job opportunities.

Agenda 3: 'Approval of 1 month POT course'

With deliberated discussions committee considered the various pros & cons of the new system. It was unanimously decided that to ensure industrial 3 years experience, provident

fund statement is mandatory and pre test would be conducted at NSTIs premises for conforming the eligibility of the candidates for the course.

Accordingly, the members approved 1 month online POT course for instructors working in ITI (Govt. + Pvt.) eco system. Online content will be created by NIMI positively by 15th December 2018.

Agenda 4: 'Approval of 02 weeks TOT course'

Based on feedback from ICE foundation Odisha, Director, CSTARI pointed out that SSCs are not accepting Trainers, trained by DGT institutes (NSTIs) as qualified trainers for the schemes including PMKVY, DDUGKY etc.. The same was also expressed & reported by Skill University Odisha.

In this regard, it was decided to bring it to the notice of the Ministry.

Agenda 5: 'Proposal to declare trainees passing out after NSQF Level 5 courses as skilled workers'

The Director, CSTRAI informed the justification of declaring trainees, passing out after NSQF Level 5 courses as skilled workers. It was mentioned that level of skills is decided by NSDA based upon the NSQF level 1 to level-10. Therefore, above proposal should be sent by DGT to the Ministry for their consideration of level 5 courses to declare as **Skilled worker**.

Agenda 6: 'Approval for all ITIs with grading 2.5 and above as deemed BTP for providing Basic Training under NAPS'

It was decided to accord approval of ITIs with grades >2.5 as Basic training provider under NAPS. Accordingly, provision would be made on portal(s) for awarding BTP registration numbers.

Agenda 7: 'Inspection of all NSTI & IToT for NSQF norms & decision on seats for CTS and CITS courses'

The members unanimously accorded approval for inspection of all NSTIs and IToTs for conforming the norms. The inspection would cover the features for deciding seats for CTS, CITS courses and feasibility of running PMKVY courses in the institutes. The inspection would be priority and should be planned in November 2018. There would be a briefing session so that inspection can be carried out with same standard of norms, on computerized forms.

Agenda 8 : RPL for CITS.

The final mapping of 36 CITS trades and 132 CTS trades would be submitted by the Director, CSTRAI.

Agenda Item No 9 : Permission to private candidates to appear in All India Trade Test under Craftsmen Training Scheme.

The committee decided to review & overhaul all the key points/policy regarding private candidates, separately & till then not to allow any admissions as private candidates from the Session 2018. Accordingly, DGT to issue official letter to all the States/ UTs.

Agenda Item No 10 :

(a). Two year ITI course (10th pass entry qualification) equivalent to 12th pass.

- Members were apprised about the existing system of academic equivalency to vocational qualification being carried out with support of NIOS. It was briefed to members that presently a trainee with 10th pass qualification & ITI pass out / undergoing trainee have to pass exam for two subjects (i.e 1. Employability Skills, 2.

Language Subject) conducted by NIOS to obtain 12th certificate. DGT officials has discussed with the officials of NIOS to reduce one elective subject from the prescribed curricula by NIOS to the ITIs trainees. DG/AS briefed to other members that data speaks that 40% trainees are having qualification 10th passed while remaining 60% trainees having qualification as 12th. Enhancing of duration of subject 'Employability Skills' from 110 hrs to 240 hrs would not be reasonable to 12th pass trainees.

The best practices of the State of Gujarat regarding policy of academic equivalence was brought onboard. The Committee decided that based on the model like Gujarat, other states may take initiative by their own to offer academic equivalency to ITI qualification, from their State Boards. Haryana State Govt. officials were informed that they are free to introduce optional courses in their ITIs to grant Haryana State Board 10/12th pass certificates to the students.

The DG/AS informed the members that a committee has been constituted by the Secretary, MSDE involving all important stake holders DGT, NSDC, NIESBUD and NSDA to look upon the training durations of the 'Employability Skills' being offered in the various schemes.

(b). Equivalence of two years CTS courses with 10+2 renaming 'Employability Skills as "Communication Skills in English"'.

Based upon the request of the State Directorate, Haryana to change the name of the Employability Skills, the Committee was not in view of changing name of existing Subject 'Employability Skills' as 'Communication Skills in English'. However, It was decided to keep the name same as Employability Skills by Suffixing it in bracket the sub titles of the modules covered in the subject like **Employability Skills (IT literacy, soft skills, Entrepreneurship, Quality tools)**. The same will be implemented in the certificate/ mark sheet generation module of NCVT portal.

Agenda no 11: Approval of 5 courses prepared by DSIR under Flexi-MoU Scheme.

The Committee deferred the present agenda as fresh MoUs have to be signed.

Agenda Item No 12 : Proposal for Blending CITS curricula into Diploma and Degree Programs as domain.

The Centurion University of Technology and Management (CUTM) made a presentation about their model in integrating skills with higher education and highlighted that it is a government recognized Skills University with vast experience in skilling youth, especially those who have dropped out of higher education and are in disadvantaged geographical locations.

CUTM is state enacted and authorized by UGC to offer NSQF certifications from Level 1 to Level 10 and is one of the oldest partners of NSDC through its social entrepreneurial outreach like Gram Tarang Employability Training Services. CUTM operates 5 NCVT affiliated ITIs and has worked closely with DGT through its Assessment Cell and NCVT Affiliated ITOT as it is opined that NCVT certifications are very valuable for the students.

CUTM proposal was discussed in the meeting to integrate the CTS & CITS curricula within the existing Diploma / Degree curriculum through the following decisions:

1. The sub-committee considered integration of CTS and CITS within its Degree and Diploma programs being offered in Central / State Government approved and UGC recognized Skill Universities.
2. **For Diploma students** (10th pass): They will be allowed to give AITT exam as Private candidates for the CTS in the 1st and 2nd year. This will ensure their eligibility for CITS. In the third year of study in the Diploma, students will be given an option to choose 'Teaching Domain' where their coursework will be merged with the CITS syllabus (at least 70%) and the students can appear for CITS exams in the 3rd year of

their Diploma. The student will also have the option to do a paid apprenticeship in the 4th year as a teaching apprentice and the students will be enrolled as apprentices in NAPS and will be enrolled in an Optional Course designed by skill university for teaching apprentice.

3. **For Degree students** (12th pass): Similar format as for Diploma students. However in the case of a 4 year program such as B.Tech., the student will be required to complete 50% of the CITS curricula (as Workshop Science & Calculation & Engg. Drawing is already covered by degree students) and may choose the apprenticeship in the 4th year of education.

4. The **Skill Universities** will provide the following as part of the courses:
 - a. Ensure completion of 100% of trade theory curriculum of CTS (Other subjects like Workshop Science & Calculation, Engineering Drawing & Employability Skills may not be required);
 - b. Completion of 50% of CTS practical jobs for Diploma & Degree students
 - c. Completion of 70% of curriculum of CITS in year 3 for Diploma students & 50% of CITS curriculum for Degree students
 - d. Ensure a minimum relevant industry exposure / internship/ apprenticeship for all students
 - e. All students should be full time students of main campus of the university. No off campus students will be covered by above decisions.

Agenda Item No 13 : Proposal for relaxation of norms in unserved areas/blocks.

The same agenda point has been taken up in the meeting of the Sub-committee of NCVT dealing with affiliation on same date wherein relaxation has been recommended for the unserved blocks in the aspirational districts, LWE affected districts and also three hilly states of J&K, Himachal Pradesh and Uttrakhand.

Agenda Item No 14: Proposal for introduction of short term skill courses under PMKVY in the NSTIs.

After inspection of NSTIs, possibility would be explored to run PMKVY courses in NSTIs.

The Meeting ended with the vote of thanks.

Annexure-1

List of the participants who attended the 11th meeting of Sub-Committee of NCVT dealing with 'Norms & Courses' on 18th October, 2018 at Kaushal Bhawan, Karol Bagh, New Delhi.

S. No.	Name	Designation	Name of Institute
1	Sh. Rajesh Aggarwal	DG/AS	DGT, Kaushal Bhawan, New Delhi
2	Sh. Deepankar Mallick	DDG (C, P & Admin)	DGT(HQ), New Delhi
3	Sh. Prabhu Nath Yadav	Director	DGT(HQ), New Delhi
4	Sh. Sunil Kumar Gupta	Director	DGT(HQ), New Delhi
5	Sh. Ishwar Singh	Director	DGT(HQ), New Delhi
6	Sh. BVS Sessa chari	Director	CSTARI, Kolkata
7	Smt. Anita Srivastava	Joint Director	DGT(HQ), New Delhi
8	Sh. Manjit Singh	Joint Director	DGT(HQ), New Delhi
9	Sh. Ravi Chilukoti	Joint Director	DGT(HQ), New Delhi
10	Sh. Sushil Kumar	Deputy Director	DGT(HQ), New Delhi
11	Sh. Amrit Pal Singh	Deputy Director	DGT(HQ), New Delhi
12	Sh. A.K. Pandey	Assistant Director	DTE UP Lucknow
13	Smt. Jayashree M	Deputy Director	Industrial Training & Employment Commissioner , Karnataka
14	Sh. A. K. Nagar	Deputy Director	DTE, Rajasthan
15	Sh. Manoj Saini	Assistant Director	SDIT, Haryana
16	Dr. A. Javed	Joint Director	DGE/ MOLE
17	Sh. P.C. Bhandari	Tech Advisor	J.K. Cement
18	Sh. K.L. Joshi	Superintendent	J.K. Institute of Tech
19	Sh. K.K. Jha	Lead- STRIVE, MSDE	DGT
20	Dr. B.K Sahu	M & E Expert, STRIVE, MSDE	DGT
21	Sh. Krishna Prakash Singh	Consultant, KPMG / PMC STRIVE	DGT
22	Sh. A. K. Yadav	General Manager	Centurion University
23	Sh. Srinibash Subudhi	President	State Private ITI Association, Odisha
24	Sh. Debashis Acharya	General Secretary	State Private ITI Association, Odisha (SPITIA)
25	Sh. Abhinav Madan	Managing Director	Centurion University
26	Sh. Aditya Saikia	Director	Centurion University
27	Sh. Shiv Kumar	JTA	DGT(HQ), New Delhi
28.	Ms. Pavisha	Consultant	DGT(HQ), New Delhi
