

Speed Post

MSDE(DGT)-19/02/2018-CD
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training (DGT)

Employment Exchange Building, PUSA Complex, IARI,
New Delhi-110012

Dated: 25th February, 2019

To

- All members of Recommendation Committee on Norms & Courses
- The Directors dealing with Vocational/Craftsmen Training of all States/ UT Administrations

Subject: Forwarding of minutes of the meeting of 'Recommendation Committee on Norms and Courses' held on 14th February, 2019.

Sir/Madam,

I am directed to forward minutes of the meeting of 'Recommendation Committee on Norms and Courses' held on 14th February, 2019 under the Chairmanship of Shri Rajesh Aggarwal, DG/AS at 1st Floor, Employment Exchange Building, IARI, Pusa, New Delhi.

This issues with the approval of DG/AS, DGT, MSDE.

Yours faithfully;



(Sushil Kumar Agarwal)
Deputy Director of Training

Encls: As above

Copy to:

1. Sr. PPS to DG/AS, DGT - for information please.
2. PS to DDG(T&E),DGT
3. All Directors at DGT (HQ),New Delhi -with a request to take action of respective points
4. Director, CSTARI, Salt Lake City,Kolkata-700064
5. Shri Deepak Kumar, ADT, DGT with a request to upload on DGT website

Minutes of the meeting on “Norms & Courses” on 14.02.2019 at Pusa, New Delhi.

Second meeting of Committee on ‘Norms & Courses’ held on 14.02.2019 at 2.30 pm in Conference Room, 1st floor, Employment Exchange Building, Pusa, New Delhi. List of participants is at Annexure I .

The detailed agenda items are as under:

Agenda no 1: Authorizing State Directorates/Commissioner of UTs and National Skill Training Institutes (NSTI) dealing with CTS for preparation of question paper at their end for conduct of Practical and Engineering drawing exam in AITT under CTS.

In this regard following was submitted to the committee for information:

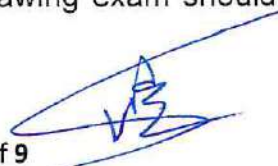
1. At present all the question papers are prepared at TT Cell DGT and Practical as well as Engg drawing question papers is forwarded to all concerned in Printed form as well as soft copy through password protected email for conduct of AITT under CTS (Semester system & Dual System). The password is provided half an hour before commencement of examination.
2. Question papers of practical exams are opened on first day of practical exam and exam continues for next 1/2 days.

Following issues are reported.

- a. In case of leakage of question paper, it is difficult to find the source of leakage. In case of leakage the exam on PAN India basis needs to be cancelled and conduct of re-exam on PAN India basis becomes the burden to the authorities concerned and wastage of public money. If papers are set by State directorates, then in case of any leakage, the re-exam if conducted may be done only in concerned state. It will also facilitate to provide fresh question paper of practical exam if exam is conducted on successive date.
- b. Once the question paper of practical exam is opened on first day then it becomes public and may be misused by the trainees appearing in exam on next successive day.

Proposal: In order to address above mentioned issues, it was proposed that;

1. The State directorate/Commissioner and National Skill Training Institutes (NSTI) dealing with CTS may be entrusted to prepare question paper at their end for Practical and Engineering drawing subject of all the trades running in their state / NSTI for AITT under CTS (Semester system & Dual System) to be conducted in June 2019 and onwards. Examination centre for Engg drawing exam should be decided by concern state directorate.



2. The Establishments providing training through Flexi MoU under CTS may be entrusted to prepare question paper at their end for Practical as well as Engineering drawing subject of all the trades running in their establishment for AITT under CTS under Flexi MoU to be conducted in June 2019 and onwards. The establishment will have self exam centre for Engg drawing exam also.

Recommendation: After detail deliberation, the committee agreed on the proposal and recommended the following:

1. The State directorate/Commissioner of UTs and National Skill Training Institutes (NSTI) dealing with CTS may be entrusted to prepare question paper at their end for Practical and Engineering drawing subject of all the trades running in their state / NSTI for AITT under CTS (Semester system & Dual System) to be conducted in June 2019 and onwards. Examination centre for engineering drawing exam should be decided by concern state directorate/UT and NSTI.
2. The Establishments providing training through Flexi MoU under CTS may be entrusted to prepare question paper at their end for Practical and Engineering drawing subject of all the trades running in their establishment for AITT under CTS under Flexi MoU to be conducted in June 2019 and onwards. The establishment will have self exam centre for Practical and Engg drawing exam.

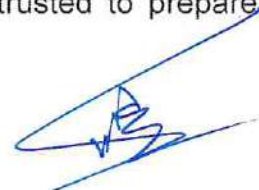
Agenda no 2 : Authorizing State Directorates/ Commissioner of UTs and Central Establishments / Multi-state operating establishment/ Establishment dealing with Norms & Courses under Control of Regional Directorate of DGT under ATS for preparation of question paper at their end for conduct of Engineering drawing exam in AITT under ATS.

Proposal:

In continuation to Agenda Point-01 the following was proposed for Apprenticeship Training Scheme:

In continuation to the DGT letter No. MSDE-18011/DGT/2017-TTC-Pt-III dated 16.01.2019, the responsibility of setting of question paper (all trades) for practical exam assigned to the respective establishments, the following is proposed.

- I. The State directorates/ Commissioners of UTs / State Apprenticeship Advisors (SAA) dealing with ATS may be entrusted to prepare question paper of Engineering drawing for all the trades running in establishments in their state for AITT under ATS to be conducted in October/November 2019 and onwards. The examination centre for Engg drawing exam should be decided by concern SAA.
- II. The Central Establishments and Multi-state operating establishment / Establishment dealing with Norms & Courses under Control of Regional Directorate of DGT providing apprenticeship training under ATS, may be entrusted to prepare question paper of



Engineering drawing subject also along with practical exams for all the trades running in their establishments for AITT under ATS to be conducted in October/November 2019 and onwards. The establishment may have self exam centre for Engg drawing exam or at Govt ITI in coordination with SAA/AAA if required.

Recommendation: After detailed deliberations, the committee agreed on the proposal and recommended as below:

In continuation to the DGT letter No. MSDE-18011/DGT/2017-TTC-Pt-III dated 16.01.2019, the responsibility of setting of question paper (all trades) for practical exam by the respective establishments, the following is also recommended.

- I. The State directorates/ Commissioners of UTs / State Apprenticeship Advisors (SAA) dealing with ATS may be entrusted to prepare question paper of Engineering drawing for all the trades running in establishments in their state for AITT under ATS to be conducted in October/November 2019 and onwards. The examination centre for Engg drawing exam should be decided by concern SAA.
- II. The Central Establishments and Multi-state operating establishment / Establishment dealing with Norms & Courses under Control of Regional Directorate of DGT providing apprenticeship training under ATS, may be entrusted to prepare question paper of Engineering drawing subject also along with practical exams for all the trades running in their establishments for AITT under ATS to be conducted in October/November 2019 and onwards. The establishment may have self exam centre for Engg drawing exam or at Govt ITI in coordination with SAA/AAA if required.

Agenda no 3: Proposal to do away with necessity of entry of Social study/ Employability Skill marks obtained by trainee in ITI exam (SCVT/NCVT) in Mark-sheet of in AITT under ATS.

In this regard, it was submitted that, at present in AITT under ATS, the Engg drawing, Workshop Sc & Cal and Social study/Employability Skill subjects are exempted for ITI passed candidate and they have to appear in Trade theory and Practical subject exam only in AITT under ATS.

The marks obtained by trainee in ITI exam (NCVT/SCVT) in Social study/Employability Skill subjects is entered in mark sheet of AITT under ATS.

This process was easy when the consolidated mark sheet of ITI was reflecting marks of Social study/Employability Skill subjects. After implementation of semester system, the Employability Skill subjects exam for 50 marks is conducted in 02 parts i.e. Semester 1 as well as in Semester 2 and marks are reflected accordingly in semester mark sheets. The consolidated mark sheet does not reflect these marks. So the marks obtained in Sem 1 and Sem 2 are averaged and entered in ATS mark sheet, which is a tedious process. As the contracts are signed on basis of consolidated mark sheet of ITI so it is



very difficult to obtain the semester marks from candidate while preparing the result of AITT under ATS

Proposal:

To address the above mentioned issue, it is proposed that we may do away with the necessity of entry of Social study/ Employability Skill marks obtained by trainee in ITI exam (SCVT/NCVT) in Mark-sheet of in AITT under ATS and mark sheet may be issued without inclusion of Social study/ Employability Skill marks. The Social study/ Employability Skill subject may also be indicated as Not applicable (N/A) like Engg drawing and Workshop Sc & Cal subjects.

Recommendation: After detail deliberation, the committee agreed on the proposal and recommended that there is no necessity of entry of Social study/ Employability Skill marks obtained by apprentices in NTC/STC exam in marksheet of ATS and the result of AITT under ATS should be declared without inclusion of Social study/ Employability Skill marks and marksheet may be issued accordingly by indicating the Social study/ Employability Skill subject as Not applicable (N/A) like other exempted subjects because the exam of subject Social study/ Employability Skill is exempted in AITT under ATS.

Agenda no.4 : Requirement of support of State Directorates/ Commissioner of UTs dealing with CTS for translation of MCQ type question paper in Regional Language at their end for Regional language of the concerned state for preparation of question bank to be used in conduct of Computer Based Exam exam in AITT under CTS to be conducted In June 2019 and onwards.

At present, the DGT provides question paper of subjective papers for AITT under CTS (Semester system) in English, Hindi and 11 Regional languages. The translation is being done at DGT level. In previous AITT, the reports were received from some states that the quality of regional language translation was very poor which resulted in misleading meaning of questions. As the ITI training is normally provided in regional language so it results in improper understanding of question by the trainee during exam.

Proposal:

In view of the above and to resolve the issue, it is proposed that the translation of theoretical subject (Trade theory, Workshop Sc, & Cal and Employability Skill) question papers having MCQ type questions may be done at State Directorate / UT concerned for the concerned Regional Language before keeping it in Question Bank of Computer Based Examination under CTS for ITI trainees.

Recommendation:

After detail deliberation, the committee agreed on the proposal and recommended that the translation of question papers of theoretical subject (Trade theory, Workshop Sc, & Cal and Employability Skill etc.) having MCQ type questions may be done at State Directorate/UT



concerned for the concerned Regional Language before keeping the question in Question Bank of Computer Based Examination under CTS for ITI trainees.

Agenda no. 5 : 'Dual System of Training' Guideline for MoU.

Detailed DST guidelines for MoUs, issued on 08.01.2019 are placed below for kind perusal and implementation plan. These guidelines are also available on DGT website.

Recommendation:

The committee deliberated on the matter considering various implementation aspects of Dual System of Training including uniformity in certificates for the purpose of employment in Govt. departments like Railway & Defence etc. Based upon the discussions, following recommendations are made:

- ✓ The committee appreciated the revised guidelines for DST issued on 08.01.2019.
- ✓ Under DST, same certificates would be issued as of NTC with one additional certificate indicating Dual System of Training, name of the industry with duration of the training
- ✓ As per the DST guidelines, regular CTS curriculum and examination would be followed. Hence there is no need for separate curriculum under DST. Therefore the 17 DST curricula earlier approved in the 22nd NSQC meeting held on 19.12.2018 are to be withdrawn from NQR.

Agenda no. 06 : Approval of the another syllabi of 34 trades (CTS) under 'Dual System of Training'

Recommendation:

Recommendation of Agenda no. 5 applicable.

Agenda no. 07: Proposal for starting five Diploma courses (in addition to Diploma in IT, Networking & Cloud) in NSTIs

In the meeting of sub-committee of NCVT on norms & courses held on 26th May, 2017 five diploma courses were approved for implementation.

In this connection, it is informed that training on Diploma in IT, Networking & Cloud is being conducted in NSTIs at Bengaluru, Hyderabad, Kolkata & Mumbai and also at NSTI (W), Panipat.

In order to have optimum utilization of training infrastructure at NSTIs, it is proposed that training on following Diploma courses may be started in the NSTIs as given below:

1. Diploma in Advanced Welding and Fabrication Technology – at NSTI – Bengaluru and Kanpur



2. Diploma in Industrial Electronics & Instrumentation - at NSTI – Hyderabad (Ramanthapur Campus)
3. Diploma in Automotive Technology - at NSTI - Chennai
4. Diploma in Manufacturing Technology - at NSTI – Hyderabad (Vidyanagar) and Mumbai
5. Diploma in Construction Technology - at NSTI - Kolkata

DDG (C, P & A) briefed the committee members about the Diploma Courses being offered by National Skill Training Institutes (NSTIs). He further informed that at present training on Diploma in IT, Networking & Cloud is being conducted in NSTIs at Bengaluru, Hyderabad, Kolkata & Mumbai and also in NSTI (W) at Panipat.

The committee members were also informed that the above NSTIs have applied to All India Council for Technical Education (AICTE) for its approval of the Diploma in IT, Networking & Cloud.

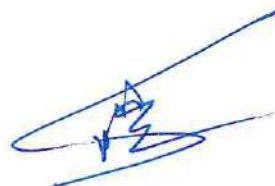
DG/AS suggested that Diploma Courses for other sectors may also be started in NSTIs and examination pattern for the Diploma courses also needs to be finalized. Also, all the NSTIs have to be affiliated to DGT for Diploma courses and the trainee data has to be uploaded on the portal, to make generation of Hall Tickets, eCertificates & eMarksheets.

Recommendation: After deliberation on this agenda item, following decisions were taken:

- a. Following NSTIs to start the diploma courses as per table below:

S. No.	NSTI at	Diploma
I.	Bengaluru	Diploma in Welding Technology
II.	Kanpur	Diploma in Welding Technology
III.	Hyderabad (Ramanthapur Campus)	Diploma in Industrial Electronics & Instrumentation
IV.	Hyderabad (Vidyanagar)	Diploma in Manufacturing Technology
V.	Chennai	Diploma in Automotive Technology
VI.	Mumbai	Diploma in Manufacturing Technology
VII.	Kolkata	Diploma in Construction Technology

- b. TT Cell, Polytechnics Division and CFI Section to discuss and propose the examination pattern for Diploma courses for the approval of competent authority.



- c. NSTIs needs to explore the feasibility of launching Diploma courses with proper self-assessment and accordingly submit proposal to TC section to seek DGT affiliation.
- d. All data pertaining to the Diploma trainees will have to be uploaded on the portal. Thereafter, e-certificates would be issued to the successful trainees.
- e. NSQF alignment of the 05 Diploma courses mentioned above will be done simultaneously. AICTE approval will also be tried.

Agenda no. 08: Discussion on recently released guidelines of 'Recognition of Prior Learning' under CITS.

Detailed guidelines of Recognition of Prior Learning' under CITS is placed below for kind perusal please. These guidelines are also available on ncvtmis portal.

During discussion on guidelines of RPL, the representative from various State Directorates raised e to non availability of GPF/EPF statement. They proposed that, in case of non availability of the issue of non eligibility of contractual instructors serving in Govt ITIs since many years for RPL GPF/EPF statement of contractual instructors in Govt ITI applying for RPL, a experience certificate issued from the Principal of govt ITIs where instructor is working at present, may be considered to certify the past experience of the Instructor regarding teaching in ITI. If any instructor has worked as contractual instructor in more than one govt ITI in last 03 years, then the certificate of experience should issued from present Govt ITI principal only. The relaxation may be given only to the contractual instructor working in Govt ITIs and applying for RPL under CITS.

Recommendation:

The members of committee deliberated on implementation aspects of 'Recognition of Prior Learning' under CITS with regular CITS considering heavy demand of trained instructors and limited capacity of training of instructors in NSTIs as well as in ITOTs. The committee appreciated guidelines for 'Recognition of Prior Learning' under CITS.

After detail deliberation on issue raised by representatives of various state directorates, the committee recommended that, in case of non availability of GPF/EPF statement of contractual instructors in Govt ITI applying for RPL, a experience certificate issued from the Principal of govt ITIs where instructor is working at present may be considered to certify the experience of Instructor regarding teaching in ITI in place of GPF/EPF statement. If any instructor has worked as contractual instructor in more than one govt ITI in last 03 years, then the certificate of experience should be issued from present Govt ITI principal only. This relaxation is only to the contractual instructor working in Govt ITIs and applying for RPL under CITS.



Agenda no. 09 : Release of samples of Digital Certificate and JSON Certificate.

As per DGT, MSDE letter ref. no. DGT-12/1/2-18-TC (Part) dated 16.01.2019, the Director Trade Testing Cell as "*Controller of Examination*" will affix signature on all the certificates issued by DGT. It is also proposed that all certificates issued from DGT should be issued with digitally signed PDF format and may also be issued in JSON format (JavaScript Object Notation).

Recommendation:

During the meeting, DG/AS awarded Digitally signed Certificates as launch of Digital Certificates in place of conventional certificates and highlighted the advantages of Digital certificates like quick access through QR code, no chance of manipulation/ tempering. The members of committee appreciated issuing digital certificates for all schemes w.e.f. 15.02.2019.

Agenda no. 10: Approval of revised syllabus of Mechanic Motor Vehicle (MMV) trade from NSQF level- 4 to NSQF level-5.

Revised syllabus for NSQF compliance was approved in 22nd NSQC meeting on 19.12.2018. **Syllabus of trade MMV level 5 approved.**

Agenda no. 11: Modification in the tools & equipments list of Mechanic Motor Vehicle (NSQF level-5).

The curricula of MMV trade was revised while NSQF compliant with CTS in year 2018. Accordingly, tools & equipments were also revised. Some of the ITI(S) was applied for the affiliation of MMV trade in year, 2018 and informing that due to revision cost of the tools & equipments has been very expensive. The issue has been examined by CSTARI and some modification is suggested in the tools & equipment of trade Mechanic Motor Vehicle. The modified list is placed at **Annexure-II**.

This will be examined by Shri M.K. Parial, Director and the Director NSTI, Chennai, after which the same will be incorporated on DGT website and also in NQR by competent authority.

Agenda no. 12: Merger of CTS trade 'Mechanic Auto Electrical and Electronics' with trade 'Mechanic Motor Vehicle' (NSQF level-5) and discontinuation of trade 'Mechanic Auto Electrical and Electronics' from the trade list.



Recommendation: Approved by recommendation committee.

Agenda no. 13: Approval of CITS guidelines.

The Committee deliberated on the matter and recommended the following:

This will be finalized by the newly appointed committee (composition of Committee at Annexure III). As per the recommendations of the committee, the CSTARI will prepare the revised guidelines for CITS.

Agenda no. 14: Approval of Annual pattern CITS syllabi of the following trades:

- (a) Fitter
- (b) Electrician
- (c) Mechanic Motor Vehicle
- (d) Electronics Mechanic
- (e) Instrument Mechanic

This matter will also be taken up by the committee (*as mentioned in agenda no 13*). As per the recommendations of the Committee, the CSTARI will prepare the competency-based Syllabi.

The meeting ended with vote of thanks to the Chair



List of participants who attended the Recommendation Committee meeting on 'Norms & Courses' on 14.02.2019 in conference room, 1st Floor, Pusa Complex, New Delhi.

S.No.	Name Shri/ Ms.	Designation	Organization
1.	Sh. Rajesh Aggarwal	DG/AS	DGT, MSDE
2.	Sh. Deepankar Mallick	DDG (C,P&Admn)	DGT, MSDE
3.	Sh. S.D. Lahiri	DDG (T&P)	DGT, MSDE
4.	Sh. M.K. Parial	Director	DGT, MSDE
5.	Sh. Sunil Kumar Gupta	Director (EXAM)	DGT, MSDE
6.	Sh. Sathya Shankar B.P	Director (C&P)	DGT, MSDE
7.	Sh. N.R. Aravindan	Director(NSTI)	DGT, MSDE
8.	Sh. Anil Kumar	Director(AT)	DGT, MSDE
9.	Sh. BVS Sesha Chari	Director(CSTARI)	CSTARI, Kolkata
10.	Sh. H.V. Samvatsar	Director(RDSDE)	NSTI, Chennai
11.	Sh. R.P. Dhingra	Director(NIMI)	NIMI
12.	Dr. Vimal Dimri	DD & Secretary	DTTE, Delhi
13.	Sh. Sushil Kumar Agarwal	DDT	DGT, MSDE
14.	Sh. Amritpal Singh	DDT	DGT, MSDE
15.	Sh. Kritanand. Singh	DDT, TT Cell	DGT, MSDE
16.	Sh. Ravi Chilukoti	JDT	DGT, MSDE
17.	Sh. Yogesh Bangla	JDT	RDAT, Faridabad, HR
18.	Sh. Chandra Shekhar, B.L	JDT	IT&E, Bangalore, Karnataka
19.	Sh. S. Santhimanan	Regional Director	RDSDE Jammu
20.	Sh. A. Venkateswra Rao	Regional Director, RDSDE	Hyderabad, Telangana
21.	Sh. J.P. Meena	Regional Director	RDSDE, Gandhi nagar. Gujrat
22.	Sh. Kanwaljeet	General Instructor	DTTE. Pitampuri
23.	Sh. C. Yuvraj	DDT, NSTI	Chennai, Tamilnadu
24.	Sh. P.K. Madavi	DDT, RDSDE	Jammu
25.	Sh. S.K. Kamal	ADT, SCVT	Lucknow, U.P
26.	Sh. Abhay Shrivastava	M.P	M.P
27.	Sh. Sandeep Kalia	T.O	RDAT, Faridabad, HR
28.	Sh. T.V.N. Ushendra Rao	T.O	RDSDE, Hyderabad
29.	Smt. Minakshi Sharma	Representative	Maruti Suzuki India Ltd, Gurgaon
30.	Sh. A.K. Tiwari	Gr. Manager	JK Cement, Kanpur
31.	Sh. Himanshu	T.O	DGT, Hqrs
32.	Sh. R.N.Manna	T.O	CSTARI
33.	Sh. Shiv Kumar	J.T.A	DGT, MSDE
34.	Sh. P.P Atri	Principal Government(ITI)	Meerut, U.P

Reply against appeal for revising MMV trade tool list

New List				Old List			
Page	Item #	Equipment	Page	Item	Equipment	Remarks	Remarks by CSTARI, Kolkata
65	161	A/C new CRDI vehicle with Bs IV	40	2	Running condition CRDI vehicle	For a new car cost at least 6-7 lakhs	The CRDI vehicle with AC has been included in the tools and equipment list to give trainees hands on experience on Air Conditioning system installed in a vehicle and exposure on CRDI functioning. The specification is same as the old Tools & Equipment list only BS IV and AC has been included in line with new emission norms adopted by Govt. of India and based on the recommendation of trade committee meeting held at Chennai, However if facilities are not available at the institute provision may be made to explain operation and servicing at nearby service station. The practice can be done on existing CRDI vehicle recommended in the old Tools & Equipment list. (If approved by competent authority)
66	165	Single cylinder Diesel Engine			Not included	There are many diesel engines	Same as existing in the old tool list at C. General Installation/ Machineries sl. no. 9
67	176	Heavy Commercial Vehicle with CRDI engine	40	17	Heavy commercial vehicle	A new one is not necessary and costs more 25 lakhs	The specifications were recommended in line with Trade Committee held at Chennai. Heavy Commercial Vehicle was already present at Page No. 40 item sl. no. 17 in the old Tools & Equipment list only CRDI engine has been included in line with new diesel system used in the Automotive industry. However if facilities are not available at the institute provision may be made to explain operation and servicing at nearby service station. The practice can be done on existing heavy commercial vehicle recommended in the old tool list. (If approved by competent authority)

67	172	Six cylinder Diesel Engine	Not mentioned	Like this more than five diesel engines are demanded which are not mentioned in the old list	Also the points raised against adding CRDI is not viable as CRDI is the latest technology used in diesel engines in all over the world. Further there is approx. 5 lakhs difference of cost between Non-CRDI vehicle and CRDI New Heavy Vehicle without chassis. Same as existing in the old Tools & Equipment list at sl. no. C. General Installation/ Machineries sl. no. 8only Six cylinder has been added to give trainee exposure on multi cylinder diesel engine for dismantling and assembling purpose.
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Few more points are appended for clarification:-Please note that during trade committee meeting held at Chennai below mentioned equipment were either deleted or made optional in the new MMV - CTS syllabus NSQF level – 5.

1. Automotive Exhaust Gas Analyzer (For Diesel) and 5 Gas Analyzer (for Petrol) have been made optional thus reducing cost of approx. 6 Lakhs.
2. Wheel Alignment has been made optional thus reducing cost of approx. 3.5 Lakhs.
3. Petrol Engine (2-stroke) Motor Cycle/Scooter along with special tools and accessories have been made optional thus reducing cost of approx. 1 lakhs.
4. Welding plant Oxy-Acetylene complete (high pressure) and Welding Transformer (150-300 Amps) have been removed with other related accessories like liquid penetrant inspection kit and tools thus reducing cost of approx.2.5 Lakhs.

Also the points raised against adding CRDI and BSIV is not viable as no vehicles will be registered in metro cities without BSIV compliant and CRDI is the latest technology used in diesel engines in all over the world.

MSDE-D-11028/5/2019-(CFI)
 Government of India
 Ministry of Skill Development & Entrepreneurship
 Directorate General of Training
 Employment Exchange Building, Pusa Complex
 New Delhi-110012

Dated: 11.02.2019

OFFICE MEMORANDUM

Subject: Review Committee for Instructor courses under CITS and Refresher courses – Reg.

A committee, comprising of following members, is constituted to review all aspects of admissions, teaching and examination for courses offered for instructor under Crafts Instructor Training Scheme (CITS) by NSTIs and ITOTs and refresher courses for instructors by NSTIs:

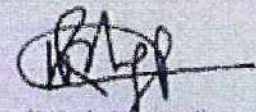
1. Sh. B. P. Dhingra, Executive Director, NIMI Chennai
2. Sh. B. K. Ray, Director, NSTI Bhubaneswar
3. Sh. N. R. Aravindan, Director (CFI)
4. Sh. C. S. Murthy, JDT, CSTARI Kolkata
5. Smt. Swati Sethi, JDT, NSTI Section
6. Sh. N. Nath, DDT, NIMI

The following issues, inter-alia covering the broad requirement as indicated in Para 1 above, will be reviewed by the committee:

1. On-line admission, reservation policy for NSTIs / ITOTs, filling up of vacant seats of institutes locally.
2. Seating capacity of NSTIs/ ITOTs with available infrastructure under Semester pattern vis-à-vis annual pattern, Lab requirement in NSTIs, whether separate workshops required for TT1 and TT2.
3. On-the-Job training of instructor trainees under CITS, Refresher training for Instructors.
4. Aadhaar Based Bio-metric Attendance System for trainees and trainers
5. NSQF alignment of CITS courses which are mapped to multiple CTS courses
6. Extra modules for minor CTS courses mapped to main course
7. Content development of learning material for CITS that would be printed as physical book, e-book and blended mode.

The above committee may co-opt members from DGT, State Directorate, Industry association as per requirement.

Preliminary report of the committee will be submitted on or before 28.02.2019.


 (Rajesh Agarwal)
 DG/AS

Copy to:

1. PPS to DDG (C,P & Admin)
2. PPS to DDG (T&E)
3. All concerned officials