

Speed Post

**DGT -12/1/2016-TC**  
**Government of India**  
**Ministry of Skill Development and Entrepreneurship**  
**Directorate General of Training**

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, Dated the 9<sup>th</sup> September, 2016

To

All the members of Sub-Committee of NCVT dealing with affiliation  
(As per list enclosed)

**Subject: Minutes of the meeting of the Sub Committee of NCVT dealing  
with affiliations held on 30<sup>th</sup> August, 2016 at Shram Shakti  
Bhawan, New Delhi.**


Sir,

The minutes of the meeting of the Sub Committee of NCVT dealing with  
affiliations held on 30<sup>th</sup> August, 2016 at Shram Shakti Bhawan, Rafi Marg,  
New Delhi are enclosed herewith for your kind reference and record please.

This issues with the approval of DG/JS, MSDE.

**Yours faithfully,**

**Encl. As stated above.**

  
**(Sandhya Salwan)**  
**Member Secretary (NCVT)**

Copy for information and necessary action please:-

1. PPS-Chairman Sub-Committee of NCVT
2. Dir. (TT Cell)
3. IT officer, DGT for uploading o website.
4. CEO, NABET, ITPI Building, ITO, New Delhi.

## MINUTES OF THE MEETING

**Minutes of 3<sup>rd</sup> Meeting of Sub-Committee of National Council for Vocational Training (NCVT) Dealing With Affiliations for The Session 2016-17, Held Under the Chairmanship of Shri Asheesh Sharma, Joint Secretary, Ministry of Skill Development on 30th August, 2016 at 2.30 P.M. in the Main Committee Room, C Wing, Shram Shakti Bhawan, Rafi Marg, New Delhi.**

The list of members who attended the meeting is at **Annex. 'A'**.

At the outset Director (T) welcomed all the members.

### **Item No.1: Confirmation of the minutes of the 2<sup>nd</sup> meeting of the Sub-Committee of National Council for Vocational Training (NCVT) dealing with affiliation.**

- a. The **minutes** of the previous NCVT Sub Committee meeting held on 19.08.2016, were circulated to all the members present (**Appendix-I**). As the members had no comments, the minutes were accepted as confirmed.
- b. The **Action Taken Report** (ATR) on the recommendations of the meeting dated 19.08.2016 was reviewed (**Appendix-II**). DG/JS suggested that although a procedure for de-affiliation exists but the reason & grounds on which a case is to be considered for de-affiliation needs review.

DT explained that such institutes found closed/ not admitting trainees & their case recommended by State Directorate are considered for de-affiliation as per existing de-affiliation procedure.

However, the members deliberated on the issue and recommended that a policy may be drafted for de-affiliation criteria of ITI/Trade/Units.

The Committee agreed for the same.

### **Item No. 2: Consideration of recommendations in respect of affiliation cases received by QCI.**

The Affiliation cases of Existing ITI(s) & New ITIs, received after accreditation from QCI & scrutinised by TC section were placed before the sub-committee. Total 217 cases for existing ITIs (**186**) and new ITIs (**31**) were placed for approval of Sub-Committee. The comprehensive list of ITIs is placed at **Annexure-III**.

The Sub-Committee approved total **164** applications, wherein 152 ITIs are existing. The approved ITIs included proposal for affiliation of 12 new ITIs for which documents have been found in order as per latest guidelines issued by NCVT (including Building Completion Certificate/approved building plan by competent authority).

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8/9/16

*Sharma*  
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Out of 31 cases for clarification, in 19 proposals for setting up new ITIs clarifications has been sought from QCI on the documents furnished in respect of building completion certificate. In the remaining (12) cases some miscellaneous deficiencies have been observed.

In 2 cases the ITIs have been granted partial affiliation for one trade only. Also, 20 cases from Rajasthan seeking affiliation in additional units of Electrician Trade were rejected for not complying to decision taken by Sub-Committee of NCVT dealing with affiliation in its meeting held on 02.01.2015.

Accordingly, the sub-committee decided to seek clarification from QCI on the above issues.

**Item No. 03 De-Affiliation cases.**

The committee agreed to take action on the issue as suggested in action taken report as mentioned in item 1 'b'.

**Item No. 04 Any other items with the permission of the Chair.**

- i. DG/JS suggested QCI to display on their web-portal the BCC documents (of ITIs) of Bihar, Haryana & Assam State as sample for other states to follow as these documents were found complete in all respect(**Annexure IV**).
- ii. DG/JS asked QCI to scrutinize cases for BCC & other documents before forwarding them to NCVT Sub-Committee dealing with affiliation matters. QCI to mention in their letter that all the cases are forwarded as per NCVT norms.
- iii. DG/JS suggested that while issuing affiliation orders, ITIs should be informed to display newly released ITI logo at the display board along with the name and address of ITI.
- iv. All the existing ITI(s), given affiliation for additional Trade/Units, are required to submit the building Completion Certificate before the admission in the next session.
- v. The Sub-Committee deliberated on the **32** cases of Rajasthan held up (including **15** existing institutes and **17** new institutes), as per the decisions taken **on 2<sup>nd</sup> January 2015 (P/A) pertaining to the State of Rajasthan:**
  - a. For new ITIs: Institute should apply for seeking affiliation for minimum four different trades with the condition of maximum two units in case of Electrician trade.

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- b. For existing/old ITIs: No Addl. Unit in respect of trade Electrician to be granted affiliation. In case institute applies for Electrician trade for 1<sup>st</sup> time maximum two units should be restricted.
- c. Commissioner, Rajasthan State Directorate vide letter dated 28<sup>th</sup> July 2016 suggested following while considering cases from Rajasthan:
- For new private ITIs: Institute should apply for seeking affiliation for minimum four different trades with the condition of maximum two units in case of Electrician trade.
  - For existing/old private ITIs: No Addl. Unit in respect of trade Electrician to be granted affiliation. In case institute applies for Electrician trade for 1<sup>st</sup> time maximum two units should be restricted.
  - Govt. ITIs to be excluded from this arrangement.
- d. After in-depth discussion on the matter, the Sub-Committee recommended following as per DGT decision para 1 above:
- No additional unit in Electrician trade is to be granted in existing ITIs. Thereby 15 cases of existing ITI(s) of Rajasthan which are only Upgradation and re-affiliation, may be granted affiliation, except for additional Electrician Units.
  - For new ITIs maximum two units in Electrician Trade to be granted. Accordingly out of 17 new cases of Rajasthan, 11 cases which are as per the norms are to be granted affiliation and 06 cases marked for clarification. However for these cases, we may inform QCI to obtain Building Completion Certificate/Approved Building Plan/Occupancy Certificate from the Institutes, so that these cases may be processed in the next affiliation meeting.

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