

MSDE(DGT)-19/03(05)/2022-CD (E - 48234)
Ministry of Skill Development & Entrepreneurship
Government of India

Employment Exchange Building,
IARI, PUSA,
New Delhi - 110012

20th November, 2023

To

- 1) Directors of States/UTs dealing with IToTs
- 2) Regional Directors of all RDSDEs
- 3) Director/ Principal of all NSTIs / IToTs

Subject: Implementation and assessment of Revised Craft Instructor Training Scheme (CITS) of 1200 annual learning hours – reg.

Dear Sir/ Madam,

This is regarding restructuring & rationalization of all 55 Craft Instructor Training Scheme (CITS), trade syllabus. The revised NSQF aligned CITS trade curriculum mapped to National Occupational Standard (NOS) and deemed approved by National Council for Vocational Education and Training (NCVET) is now available on Bharat Skills and DGT website.

2. The CITS trade curriculum has been revised from 1600 annual notional learning hours to 1200 annual learning hours.

3. Under the revised CITS curriculum, Workshop Calculation Science (WCS) and Engineering Drawing (ED) and Soft Skills - for applicable trades have been merged with and made part of Trade Theory. Curriculum for the same has also been customized and reduced to meet trade specific requirements.

4. With reduced learning hours, trainees will need to undergo 150 hours of mandatory OJT (On the Job Training) at nearby industry, wherever not available group project has been made mandatory. This will be over and above 1200 annual learning hours.

5. Additionally, trainees CITS trade can also opt for an add-on short term course/s. This will be over and above 1200 annual learning hours.

6. This will be implemented for all existing and newly admitted CITS trainees from academic session 2023-24.



7. The assessment for the training will be carried out by conducting formative assessments for each Learning Outcome, and final examinations (Summative Assessments) as detailed below:

- i. The formative assessments in respect of each Learning Outcome for practical and related theory are conducted by the concerned instructors for evaluating the knowledge and skill acquired by trainees and the behavioral transformation of the trainees.
- ii. Summative assessment will be carried out by All India Trade Test (AITT) on Trade Technology and Training Methodology.

8. The marking pattern and distribution of marks for the trades are as under:


Sl. No	Subject		Summative Examination	Formative Assessment	Full Marks	Pass Marks	
						Summative Exam	Formative Assessment
1.	Trade Technology	Trade Theory	100	40	140	40	24
		Trade Practical	200	60	260	120	36
2.	Training Methodology	TM Practical	200	30	230	120	18
		TM Theory	100	20	120	40	12
Total Marks			600	150	750	320	90

9. The minimum pass percent for Practical Subjects and Formative assessment on Learning Outcomes is 60% each. The minimum pass percent in Theory subjects is 40%.

10. Directors of States /UTs dealing with IToTs, Regional Director- RDSDEs, and Directors / Principals of all NSTIs / IToTs are requested to ensure seamless implementation and assessment of revised CITS trade curriculum in all institutes; and ensure communication of same to all trainers and academic staff.

This issues with approval of competent authority.

Yours faithfully,


Sanjay Kumar
Director (CD), DGT

Copy to –

1. Sr. PPS to Secretary, MSDE for kind information.
2. Sr. PPS to DG/AS, DGT, MSDE for kind information.
3. DDG, DGT HQ, New Delhi for kind information.
4. DDG (South Zone), Chennai for kind information.
5. DDG (East Zone), Kolkata for kind information.
6. Director / In charge, CFI, DGT (HQ) for kind information and necessary action.
7. Director TT Cell, DGT (HQ) for kind information and necessary action.
8. Director TC, DGT (HQ) for kind information.
9. Director IT Cell, DGT (HQ) for kind information and uploading on the website.
10. Director, CSTARI for kind information.
11. Executive Director, NIMI for kind information.

