

**Government of India**  
**Ministry of Skill Development and Entrepreneurship**  
**Directorate General of Training**

Employment Exchange Building, Pusa  
New Delhi

Date: 25<sup>th</sup> March 2022

**OFFICE MEMORANDUM**

**Subject: DGT: Assessment of Candidates enrolled in the ITIs under Short Term Training (STT) under PMKVY 3.0 – reg.**

Directorate General of Training has been allocated a target of training 20,000 Candidates under Short Term Training (STT) program through the ITIs as a part of PMKVY 3.0 Scheme and accordingly procedural guidelines were already issued. Currently candidates enrolled under this initiative had undertaken training and has to undergo assessment before certification as per scheme guidelines

2. The assessment of the trained candidates shall be conducted by DGT as per the OM F. No SCH-11/17/2020-SNP dated 12 January 2022. **The process followed shall be in line with the assessments under long term training.** This is in further reference to the MSDE OM No. F. No. SCH-11/17/2020-SNP dated 28.02.2022.

3. In view of the above, it has been decided by the competent authority that the assessment of the candidates in the Short-Term Training will be done by the State Controller of Examination of the concerned States itself by setting-up the own question papers for the practical and theory for the courses under STT through their network of ITI. After evaluation the marks should be uploaded on the Skill India portal directly. Provision will be made available to the State CoE on the Skill India Portal shortly by creating a user account for each state.

4. The assessment fee will be transferred by NSDC directly to State Controller of Examination account, which can be disburse further to the concerned ITIs. Hence it is requested to share the details of State CoE (Name, Designation, office, State, Email id and mobile number.) may be provided by email to Shri Parveen Kumar Tyagi, DDT,DGT (email : [parveen.kumar79@nic.in](mailto:parveen.kumar79@nic.in)) who is coordinating the activities related to Short term training under PMKVY, at the earliest.

5. All the candidates, who have completed training under PMKVY 3.0 (DGT) are to be assessed immediately with utmost priority.

5. The detailed guidelines and Standard operating Procedure (SoP) on this regard shall be shared shortly. NSDC will provide the necessary training for accessing the Skill India Portal.

(Dr M. Jayaprakasan)  
Director IT & TT, DGT

**To,**

1. The Commissioner / Director of State / UTs dealing with ITIs
2. The Regional Director, RDSDE of all States

**Copy to:**

1. PPS to Secretary, MSDE
2. Senior PPS to DG / AS, DGT (MSDE).
3. PPS to DDG, DGT (MSDE).
4. All the Directors of DGT.
5. Shri Hemant Ganjare, Jt. Director, DGT
6. Shri. Parveen Kumar Tyagi, DD, DGT for coordination with State CoEs