

Minutes of the Seventh meeting of National Steering Committee (NSC) of the Scheme “Upgradation of 1396 Government ITIs through Public Private Partnership” held on 21.03.2012

The seventh meeting of National Steering Committee of the Scheme “Upgradation of 1396 Government ITIs through Public Private Partnership” was held on 21.03.2012 at 3.30 p.m. at Shram Shakti Bhawan under the chairmanship of the Secretary (L&E). The meeting was attended by the members listed at Annex ‘A’.

2. Welcome of the members:

At the outset, Director General of Employment & Training (DGE&T) welcomed the Chairman and members of the NSC. After a brief introduction of the members, with the permission of the Chair, the Director (Admin) in DGE&T took up the agenda points one by one.

3. Confirmation of the minutes of the sixth meeting held on 14.03.2011:

There were no suggestions/comments on the minutes of the last meeting and therefore, the minutes of the sixth meeting of NSC held on 14.03.2011 were confirmed.

4. Action Taken Report:

The action taken report on the decisions taken in the last meeting was presented to the members. The members further deliberated on these items as given below:

Item 6 of 6th NSC meeting (ATR): Holding meetings of State Steering Committee:

Chairman of NSC and Secretary (L&E) sought the response of the member States and the subject was deliberated at greater length. After discussion it was agreed that:

The State Governments should conduct regular SSC meeting every 2 months to sort out the issues related to low utilization, coordination between Principal and Industry Partner (IP), vacancy position, and monitor the performance of the ITIs with respect to Key Performance Indicators (KPIs) as specified in the Institute Development Plan (IDP). The copy of the minutes of SSC meetings should invariably be sent to National Implementation Cell (NIC)

Item 8 of 6th NSC meeting (ATR): Organizing orientation workshop for the Industry Members of the IMC Societies of all the ITIs covered under the scheme:

The members were informed that only few States responded on the subject and sent their proposals which were not on uniform pattern as the rates for conducting

these one-day workshops were quite wide ranging. Due to this, the proposals could not move forward.

The matter was discussed in the meeting in detail and it was decided that:

- a. During 2012-13, State Governments should conduct one-day orientation workshops for Industry Members at various locations in their State.
- b. Broad guidelines for conducting the workshop and norms for expenditure in this regard shall be prepared by DGE&T and be circulated to the State Governments.
- c. Funds may be made available to the State Governments by DGET as per norms.
- d. After incurring the expenditure, the State Governments will submit the Utilization Certificate to DGE&T .

Item 10 of 6th NSC meeting (ATR):

(i) Documentation of success stories under the scheme:

It was informed to the house that V. V. Giri National Labour Institute has been requested to do the work of documentation of success stories under the scheme. DG/JS desired that it should be completed at the earliest.

(ii) Vacancy of Principals and Instructors in the ITIs under the scheme:

The issue was discussed at greater length and all the members of NSC felt that the vacancies have to be filled at the earliest. Deputy Secretary (Finance) while expressing his views on the issue mentioned that State Governments are committed to fill up the vacancy as per the Memorandum of Agreement signed by them. CII representative specified that some Principals who are holding the charge of more than one ITIs, are not able to spare adequate time for IMC work. In such cases the associated Industry Partners are facing difficulty in upgradation process under this scheme.

In this regard following decisions were taken:

- a. A D.O letter from Secretary (L&E) should be sent to Chief Secretaries of all States/UTs to take appropriate steps to fill up the vacancies of Principals and Instructors at the earliest
- b. The State Governments should see that the ITI Principals are not assigned the charge of more than one ITI.

3. Review of the progress of implementation of the scheme:

- a. **Expenditure incurred by the Institute Management Committees (IMCs) of ITIs covered from 2007-08 to 2010-11**

The expenditure incurred by 1020 ITIs covered under the scheme during 2007-08 to 2010-11 was discussed in detail. The Deputy Secretary (Finance) raised the issue of low expenditure by the States and suggested that seed money should be shown as utilized in the expenditure statement. The DG/JS enumerated the reasons for low utilization by some states. These include (i) non cooperation between the Industry Partners and the Principals in some IMCs; (ii) in some IMCs the Industry Partners are not pro-active as they are not sparing adequate time for upgradation activities of ITI; (iii) the fund released to the IMCs is to be utilized in a span of five years as per the IDP; (iv) the utilization statement of the IMCs does not include seed money as expenditure and (v) some of the IMCs are not sending their Quarterly Progress Reports (QPRs) in time and therefore, expenditure is not reflected in the statement.

After due deliberations the house decided that:

- a. States/UTs Government should conduct meetings of the Industry Partners and Principals every two months to review the utilization of the fund.
- b. Non-performing Industry Partners can be changed by the State Government after due consultation with Industry Associations. Principal of ITIs can also be consulted in the selection process of Industry Partner
- c. States/UTs Government should send the QPRs in time so that the latest figures of utilization are reflected in expenditure statement.
- d. The seed money should be treated as fund utilized in expenditure statement.

b. Status of ITIs covered and fund released during 2011-12

Dir (Admin) informed that 173 proposals have been processed and Rs. 432.50 crore released during the current financial year. Further he informed the house that 34 proposals of ITIs are under process. With this 207 ITIs can be covered during 2011-12. He further informed that the ceiling on budget is Rs. 500.00 Crore (200 ITIs) as per RE 2011-12. Additional fund of Rs 17.5 cr is required in F.E 2011-12 for 7 proposals. The Deputy Secretary (Finance) suggested that in this regard a proposal may be moved immediately to Controller of Accounts.

4. Continuation of the Scheme during the 12th Five Year Plan

Director (Admin) informed the members of NSC about the need for continuation of the scheme during the 12th Five Year Plan. He mentioned that Rs. 50.00 Crore is required under the scheme during the 12th Five Year Plan for which a SFC memorandum is under process. It was also informed that Rs 5.0 Cr has been allocated under BE for 2012-13.

After discussing different aspects, the NSC agreed for the following:

- a. Continuation of the scheme beyond 2011-12 i.e. during the 12th Five Year Plan
- b. Continuation of National Steering Committee (NSC) and National Implementation Cell (NIC) in the 12th Five Year Plan
- c. Continuation of State Steering Committee (SSC) and State Implementation Cell (SIC) in the 12th Five Year Plan
- d. Empower Chairman NSC to add/ modify components covered in the scheme, not envisaged now but required for successful implementation of the scheme, without changing the broad concept of the scheme and within the overall approved cost.
- e. Incurring of expenditure of Rs. 50.00 Crore during the 12th Five Year Plan (2012-13 to 2016-17) under the Central Component 'Management, Monitoring and evaluation' of the scheme as specified below:
 - I. Administrative expenses at central level (National Implementation Cell (NIC))
 - II. Administrative expenses at State level (State Implementation Cell (SIC))
 - III. Monitoring through external agency /implementation and monitoring support agencies
 - IV. E-Governance for monitoring the upgradation, academic and financial position of the IMCs
 - V. Capacity building (Central Government staff, State Government Staff and Principals, Industry partners/members) with in India and abroad.
 - VI. Orientation programme and workshops, Evaluation Study and Awards, etc.
 - VII. Other professional services: Hiring of consultants, Support staff, etc.

5. Continuation of posts in National Implementation Cell (NIC)

It was informed to the members that Ministry of Finance has allowed to carry forward five posts beyond 2011-12 till the repayment of all loans under this scheme. The 5 posts are (1) one Joint Director of Training (2) one Deputy Director of Training, (3) one Assistant Director of Training, (4) One Training Officer and (5) one Senior Account Officer. The necessity of continuation of these posts was discussed in length. The NSC approved the continuation of the above 5 posts.

6. Continuation of engagement of consultants to assist the National Implementation Cell (NIC)

Keeping in view the workload in the NIC, the NSC decided that the services of consultants may be continued for the year 2012-13 and may be reviewed later for their further continuation.

7. Engaging Implementation and Monitoring Support Agency

The matter was discussed at length. Deputy Secretary (Fin) expressed his apprehension on the need of having an implementation agency when there are clear cut guidelines on utilization of fund and at the time when the scheme is going to end. The Director (Admin) DGET expressed that with a small team of few officers at NIC, it would be very difficult to monitor 1200 ITIs under the scheme at national level. DG/JS informed that the need of implementation agency is not for utilization alone but also to ensure at micro level that the funds should be used for the purpose they were released. They are required to assist the NIC and act as a bridge between the government and the IMCs. Their assistance would be required for making IMCs capable for repayment of the loan amount. Chairman of NSC and Secretary (L&E) pointed that State Governments should be fully involved in monitoring of the scheme. Principal Secretary (Labour) Government of Tamilnadu suggested for a web based monitoring system. DG/JS informed that the work to create an MIS is underway and it would be operational in few months.

After deliberations, it was decided that the matter should be kept alive as further discussion on the subject is required keeping in view other schemes of DGE&T.

8. State level review meetings:

Director (Admin) mentioned that since the number of ITIs covered in the scheme has increased, State level meetings may be conducted to review the implementation of the scheme. Secretary (L&E) expressed his apprehension in conducting the review meetings at state level as it would be difficult to visit each state due to paucity of time. He suggested to have Zonal Review Meetings in five zones. DG/JS also explained the effectiveness of having zonal meetings. NSC agreed upon to conducting five zonal level review meetings involving different States

9. Capacity Building Programme for Principals of ITIs which are covered during 2011-12 and left over in previous years:

Dir (Admin) informed, 1994 Principals and senior faculty members of ITIs covered from 2007-08 to 2010-11 were trained at four Institutes viz. CRISP Bhopal, NI-MSME Hyderabad, IDEMI Mumbai and NIESBUD Noida. He proposed conducting capacity building training programme for the Principals and senior faculty members of ITIs covered during 2011-12 at the above four Institutes. It was also proposed that the Principals and senior faculty members who could not attend the training programme during the previous years may also be trained. The proposal was approved by NSC

10. Organizing orientation workshop for the Industry Members of the IMC Societies of all the ITIs covered under the scheme:

The matter was discussed against action taken report pertaining to item no. 8 of the 6th NSC meeting. In this regard the NSC decided that:

- a) During 2012-13, State Governments should conduct one-day orientation workshops for Industry Members at various locations in their State.
- b) Broad guideline for conducting the workshop and norms for expenditure in this regard shall be prepared by DGE&T and be circulated to the State Governments.
- c) Funds may be made available to the State Governments by DGET as per norms.
- d) After incurring the expenditure, the State Governments will submit the Utilization Certificate to DGE&T.

11. Foreign Training of Principals of ITIs and Officers of NIC and SIC

The subject was discussed in detail by the members and the members welcomed the proposal. During discussion it was informed that Institute of Technical Education (ITE), Singapore is one of the Institutions which has been identified for imparting such training. The DG/JS informed the house about the steps taken in this regard and he said that the matter may be finalized after completing the formalities. NSC accorded 'in-principle' approval for the same

12. Awards

Director (Admin) proposed the agenda. He mentioned that for motivating the various players under the scheme, they need to be recognised and therefore, it is proposed to institute awards both at National level and Zonal level under the following categories

1. Best ITI
2. Best Industry partner
3. Best Principal
4. Best State for overall performance.

Chairman of NSC & Secretary (L&E) welcomed the proposal and suggested that the winners of the awards may be felicitated along with the awardees of Shram Awards under Ministry of Labour and Employment. He also suggested that the winners should be given some cash also along with the certificates and mementos. DG/JS informed that the process for institution of such awards has already been initiated. NSC approved the proposal for institution of the above awards

13. Other issues with the permission of the Chair:

- a. Chairman of NSC and Secretary (L&E) mentioned that Industry Associations may submit monthly reports to DGE&T on implementation of the scheme. The proposal was agreed by the house.
- b. CII representative in her remark mentioned about poor salary to instructors engaged on contract basis. It has adverse impact on the quality of the training as better candidates are not showing their interest in job DG/JS informed that NCVT guidelines should be reiterated in this regard to the States.

The meeting ended with a vote of thanks to the Chair.

List of participants for the seventh meeting of the National Steering Committee for the Scheme “Upgradation of 1396 Government ITIs through Public Private Partnership” held on 21.03.2012 at 3.30 p.m.

1. Shri. Dr. Mrutyunjay Sarangi, Secretary (L&E), Chairman
2. Shri. Sharda Prasad, DG/JS, DGE&T
3. Shri. T.C. Saravanabava, DDG (AT), DGE&T.
4. Shri. V.K. Singh, Director (Admn.), DGE&T.
5. Shri. T.N. Dwivedi, Deputy Secretary (Finance).
6. Shri. S.K. Haldar, Deputy Director, M/o MSME.
7. Shri. Mohan Pyare, Principal Secretary, Government of Tamil Nadu.
8. Shri. N.M. Patel, Technical Officer, Directorate Employment and Training, Gujarat.
9. Shri. DPS Verma, Assistant Director, Directorate of Training and Technical Education, Delhi.
10. Ms. Alka Kaul, Director, Rai Foundation, ASSOCHAM.
11. Ms. Neeta Pradhan Dass, Deputy Director, CII.
12. Shri. Sougata Roy Choudhary, Director, CII.
13. Ms. Parisha Singh, Sr. Assistant Director, FICCI.
14. Shri. Ansuman Chaturvedi, Sr. Assistant Director, FICCI.
15. Shri. V.K. Shukla, DDT, DGE&T.
16. Shri. N. Ramesh Babu, ADT, DGE&T.
17. Shri. Yoginder Kumar, Training Officer, DGE&T.